



PUBLIC MEETING NOTICE AND AGENDA
BOARD OF TRUSTEES MEETING

FEBRUARY 28, 2019
7:30 P.M.
AGENDA

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Presentation – ILEAP Accreditation
5. Public Comment on Agenda Items Only
6. Consent Agenda
 - A. Motion to accept and place on file the minutes of the February 19, 2019 Committee of the Whole meeting.
 - B. Motion to accept and place on file the minutes of the February 21, 2019 Village Board meeting.
7. Omnibus Agenda

The Omnibus Agenda is comprised of several items which will be acted upon in one Motion unless any Trustee wishes to remove one or more items from the Omnibus Agenda. For members of the public, the agendas have been posted and copies are available during the meeting if you are not sure what items are included on the Omnibus Agenda. Let staff know if you wish to obtain a copy before the Board takes action on the Omnibus Agenda.

 - A. Motion to accept the bid and award a contract to HR Green, Inc. in the amount of \$90,360.00 for Preliminary and Design Engineering Services for the SSA 51 Water Main Project.
 - B. Motion to pass Ordinance 2019- ____, An Ordinance Granting a Conditional Use for an Outdoor Sales/Open Sales Lot Accessory to Principle Use at 8595 Pott Road PIN 19-17-400-003.
 - C. Motion to pass Ordinance 2019- ____, An Ordinance Granting a Conditional Use for an Automotive Service at 9114 Virginia Road, Unit 7 PIN 19-22-100-014.
8. Approval of the March 1, 2019 Schedule of Bills

General Fund	\$ 81,980.42
Special Service Area #2 Fund	\$ 200.00
Special Service Area #4A Fund	\$ 300.00
Capital Improvement Fund	\$ 44,254.20
Water O & M Fund	\$ 62,402.59
Airport O & M Fund	\$ 257.99
Health Insurance Fund	\$ 424.00
Total of All Funds	\$ 189,819.20

9. Village Administrator and Department Head Reports
10. Board of Trustee's Reports
11. Village President's Report
A. Appointment – Parks & Recreation Board – Wendy Anderson (02-28-19 to 08-22-20)
12. Unfinished Business
13. New Business
14. Audience Participation
The public is invited to make an issue-oriented comment on any matter of public concern not otherwise on the agenda. The public comment may be no longer than 3 minutes in duration.
15. Adjournment

MEETING LOCATION
Village of Lake in the Hills
Board Room
600 Harvest Gate
Lake in the Hills, IL 60156

The Village of Lake in the Hills is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations so that they can observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the Village's facilities, should contact the Village's ADA Coordinator at (847) 960-7410 [TDD (847) 658-4511] promptly to allow the Village to make reasonable accommodations for those persons.

Posted by: _____ Date: _____ Time: _____



Village of Lake in the Hills

600 Harvest Gate, Lake in the Hills, Illinois 60156

Committee of the Whole Meeting

February 19, 2019

Call To Order

The meeting was called to order at 7:30 p.m. Present were Trustees Harlfinger, Huckins, Dustin, Bogdanowski, Bojarski, Artinghelli and President Ruzanski.

Also present were Village Administrator Jennifer Clough, Assistant Village Administrator/Finance Director Shane Johnson, Chief of Police Dave Brey, Public Works Director Dan Kaup, Assistant Director of Parks & Recreation Megan Croy, Assistant Finance Director Matt Rossi, Village Engineer Chad Pieper, Village Attorney Brad Stewart and Village Clerk Cecilia Carman.

Pledge of Allegiance was led by President Ruzanski

Moment of silence for the victims of the Aurora Shooting was led by President Ruzanski

President Ruzanski thanked staff members for their diligent work and receiving grant for Turtle Island.

Audience Participation: Jeffrey Jakubik of Lake in the Hills asked questions regarding the horse farm on Pyott Road. He asked for clarification on ownership and future plans.

Trustee Harlfinger stated the cost to demolish all the buildings is over a million dollars. The plan is to leave the house as a memorial to the Larson Family. Once funds are available there will be public meetings to discuss future use of the land.

Mr. Jakubik asked if any of the property will be sold. Trustee Harlfinger stated no.

Trustee Bogdanowski commented that none of these plans have been brought to the Board for vote because it is still in the subcommittee.

Trustee Harlfinger confirmed Trustee Bogdanowski statement and reiterated once the property is leveled the plans for the horse farm will not be confirmed until voted by the Village Board.

Strategic Plan Presentation:

Village Administrator Jen Clough gave a brief update of the strategic plan. She stated two of the six objectives have been met. She asked Village Administrator/Finance Director Shane Johnson to review the Operational Excellence objectives.

Village Administrator/Finance Director Shane Johnson gave a summary of phases 1-3.

Public Works Director Dan Kaup reviewed and updated progress of Phase 4.

Assistant Finance Director Matt Rossi reviewed Core and Discretionary Services Initiative and Assistant Director of Parks and Recreation Megan Croy reviewed Voice of the Customer initiative.

Administration:

Club 400 requesting waiver of Section 43.09, “Noise”, of the Lake in the Hills Municipal Code and waiver of Sign Regulations & Enforcement-Presented by Village Administrator Jennifer Clough- Attached please find a letter from Ashley Wilson, attorney for Club 400, requesting enforcement activities be suspended to allow the erection of temporary signage on Henry Lane and a waiver of the provisions of Section 43.09 of the Municipal Code to allow music to be played for events being held by Club 400 at 3090 Henry Lane on Thursday, May 2, 2019 and Thursday, July 18, 2019. Finally, Ms. Wilson, on behalf of Club 400, requests that parking be allowed on the following streets for between 250 and 300 guests:

- Northside of Gladstone
- Eastside of Henry Lane
- Southside of Gateway
- Eastside of Albrecht

Accordingly, the police department will place signage restricting parking to only one side of the street during the events. This will alleviate street congestion and allow for better traffic flow for residents and emergency vehicle access if necessary. Ms. Wilson and Stewart McVicar will be present at the February 19, 2019 Committee of the Whole meeting.

Staff recommends a motion to waive the provisions of Section 43.09, “Noise” from 2:00pm until 11:59pm, suspend enforcement activities to allow the installation of temporary signage on Henry Lane, and allow parking for between 250 and 300 guests for events being held by Club 400 on May 2, 2019 and July 18, 2019 at 3090 Henry Lane. Motion was made to place this item on the Agenda.

Ordinance Amending Chapter 31, Section 31.02A, License Required, and Section 31.02E, Conduct of Raffles, of the Municipal Code- Presented by Village Administrator Jennifer Clough- Attached please find an Ordinance amending Chapter 31, Section 31.02A License Required, and Section 31.02E, Conduct of Raffles, of the Municipal Code. These changes will bring the Municipal Code consistent with the State Raffle Act (230 ILCS 15/4).

Staff recommends a motion to approve an Ordinance amending Chapter 31, Section 31.02A “License Required” and Section 31.02E “Conduct of Raffles” of the Lake in the Hills Municipal Code. Motion was made to place this item on the Agenda.

Ordinance Amending Chapter 33, Liquor Control and Liquor Licensing & Appendix B of the Municipal Code- Presented by Village Administrator Jennifer Clough- Attached please find an Ordinance amending Chapter 33, Section 33.26D Fines, Section 33.27F Appeal, Section 33.32 Penalty and Appendix B, Section 2 of the Municipal Code.

At the direction of the Village’s Liquor Commissioner, the Administration Department conducted comparative research on liquor license violation fee, hearing and appeal processes. The research showed variable fee structures and administrative processes across neighboring municipalities. Staff collaborated with the Village attorney to draft an amendment to the Municipal Code that ensures clarity in the Village’s processes and supports the Village’s interest in deterring violations of all nature and, specifically, the sale of alcoholic beverages to minors.

Accordingly, recommended revisions for any violation by a licensed establishment involving the sale of or providing alcohol, include an increase to the minimum fine from \$1,000 to \$2,000 and to the maximum fine from \$2,000 to \$6,000. In addition, the Village's appeal process is further expanded and clarified.

Staff recommends a motion to approve an Ordinance amending Chapter 33, Liquor Control and Liquor Licensing and Appendix B, Section 2 of the Lake in the Hills Municipal Code.

Trustee Harlfinger asked if there is a plan to update businesses on the change in fines and to provide education.

Chief Brey stated businesses will be visited monthly and all officers will be Basset trained.

Trustee Dustin asked if it is a requirement to be Basset Trained.

Chief of Police Brey and Attorney Stewart confirmed yes.

Motion was made to place this item on the Agenda.

Agreement - Windy City Amusements Inc. for the 2019 Summer Sunset Festival- Presented by Village Administrator Jennifer Clough- Attached is a one year agreement with Windy City Amusements Inc. to supply amusements for the annual Summer Sunset Festival on August 30, 2019 through September 1, 2019. All terms and conditions are the same as the previous contract that expired on September 3, 2018. Representatives from the Summer Sunset Festival committee will be in attendance at the committee of the whole meeting to answer any further questions.

Staff recommends a motion Waive competitive bidding and approve a one year agreement with Windy City Amusements Inc. to supply amusements for the 2019 Summer Sunset Festival.

Trustee Harlfinger asked if the Sunset Fest Committee and Rotary Club met to consolidate their bids on the carnivals. A discussion ensued with Trustees Harlfinger, Dustin, Bogdanowski and Diane Murphy of the Sunset Festival. It concluded due to time restraints Sunset Festival Committee needs to finalize the contract for the carnival. They are only asking for a one year contract so they can renegotiate in the future with the Rotary Club. The Rotary Club is discussing where the carnival will be placed at Sunset Park and the Sunset Fest Committee has contacted Rotary Club members and is hoping to bid together for other vendor items as in tents, fences and other items. Motion was made to place this item on the Agenda.

Police:

McHenry County Narcotics Task Force IGA-presented by Chief Brey- The department joined the McHenry County Drug Task Force in 2011. This partnership is due to the growing number of drug-related incidents occurring in our community and McHenry County. Illicit drugs can quickly plague a community and significantly impact the quality of life in our neighborhoods. The department is committed to providing the resources needed for drug investigations and continuing our proactive partnership with the Sheriff's Office. The department has one officer assigned to the task force fulltime.

This agreement replaces the agreement entered on February 13, 2017. The only changes to the agreement are;

- The term of the Agreement effective May 1, 2019, to August 1, 2023, for a four-year term, to get all

- member departments on the same renewal cycle
- Updated the McHenry County Clerk to reflect Joseph J. Tirio
- Updated the Lake in the Hills Village President to reflect Russ Ruzanski

Financial Impact- The projected FY2019 personnel cost of the officer assigned to the task force is \$146,457. The department receives a portion of assets seized during investigations that are eligible for forfeiture.

Staff recommends a motion to approve the agreement between the Lake in the Hills Police Department and the McHenry County Sheriff's Office.

President Ruzanski asked if the task force was used for the incident last week.

Chief of Police stated no the SWAT Team was used.

Motion was made to place this item on the Agenda.

Public Works:

Informational Item concerning the Unincorporated Water Main System- Presented by Public Works Director Dan Kaup- In November of 2018, the County of McHenry consented to the Village of Lake in the Hills' establishment of a Special Service Area in its incorporated jurisdiction in response to the Village's desire to replace its water system infrastructure that lies outside municipal boundaries.

In December of 2018, the Village Board adopted the Fiscal Year 2019 budget, which included expenditures from the Water Fund for the engineering necessary to design the infrastructure improvements as well as for associated legal expenses.

Village staff, in collaboration with the Village Attorney and Bond Counsel, has prepared a conceptual timeline for the Village Board and public review in order to facilitate the initiation of the project.

He stated the American Legions property will be placed in the SSA. By law one property in the SSA needs to be in the incorporated section of the Village.

Suggested direction is to confirm the projected timeline as presented by Village Staff.

Trustee Bogdanowski asked for clarification.

Attorney Stewart stated the American Legion property is a 501C organization and will not be obligated to pay taxes. If the building is sold the status will change. He also clarified the two 60 day waiting periods. The first 60 days is for initial review of the SSA. During the second 60 day period an objection can be filed. The preliminary numbers given to the residents and will be budgeted higher than needed. If they begin below budget then legally the process needs to be repeated.

Trustee Bogdanowski asked Director Kaup if he has spoken to the American Legion.

Director Kaup stated no he wanted to ensure the Board was comfortable with the decision first.

Trustee Bojarski asked if the American Legion building is sold, is there enough case law or precedent to guarantee it will not be forced into the SSA.

Attorney Stewart stated it is common in SSA to have this issue and there is a donut hole in the law for municipalities to make an exception for any property.

Motion was made to place this item on the Village Board Agenda.

Motion to approve three Plat of Dedication of Public Easements for the Randall Road Water Main Relocation Project-- Presented by Public Works Director Dan Kaup-As part of McHenry County's planned Randall Road improvement project, the Village will be relocating its existing water main on Randall Road from Algonquin Road to Polaris Drive. On August 23, 2018, the Village Board approved a contract award to Mauro Sewer Construction ("Mauro") to perform the water main relocation work. Mauro began the work in 2018, and in order for Mauro to complete the work in 2019, the Village needs to approve three Plat of Dedication of Public Easements with three property owners on the east side of Randall Road.

The three proposed Plat of Dedication of Public Easements allow for the installation of new water main and water main appurtenances on the east side of Randall Road and then to access, maintain, repair and replace the new water infrastructure in perpetuity.

Staff recommends a motion to enter into a Plat of Dedication of Public Easement with Realty Income Properties 3, LLC, 251 Randall, LLC and with Amerco Real Estate Company. Motion was made to place this item on the Village Board Agenda

Motion to approve a Resolution allowing the Village to perform work on a State right-of-way without posting a surety bond- Presented by Public Works Director Dan Kaup- The State of Illinois requires that any entity desiring to perform work on a State right-of-way must first obtain a permit from the Illinois Department of Transportation and submit a surety bond to ensure that the work is completed in accordance with State specifications and that the right-of-way is properly restored. The State allows municipalities to adopt the attached Resolution, every two years, in lieu of posting a surety bond for each project.

Route 31 is the only State route that runs through the Village, and although the Village currently does not own or maintain any utilities along the Route 31 right-of-way, Village staff recommend that the Village Board of Trustees adopt the attached Resolution, which will expedite the approval process in case the Village needs to perform work along the Route 31 right-of-way.

Staff recommends a motion to approve a Resolution allowing the Village to perform work on a State right-of-way in 2019 and 2020, without posting a surety bond. Motion was made to place this item on the Village Board Agenda

Airport Consultant Agreement-- Presented by Airport Manager Mike Peranich-The Federal Aviation Administration (FAA) requires that all Illinois airports receiving federal grants must perform a Qualification-Based Selection (QBS) process every five years through the Illinois Department of Transportation (IDOT) to select the consultant that will be advising the airport for the next five years. The last selection process for the Village's Airport was conducted in March of 2014. In accordance with FAA policy, IDOT posted the Village's consulting services need on its website last year. Five firms showed an interest in providing consulting services to the Village, and ultimately one firm, Crawford, Murphy, and Tilly, Inc. (CMT), produced a response. Following the selection process outlined in FAA Advisory Circular

150-5100-14e, a staff review team consisting of the Airport Manager, Public Works Director, Assistant Village Administrator, and Trustee Huckins interviewed CMT and determined that they meet the Village expectations for service delivery of professional engineering services for airport operations.

CMT was selected because of the company's 70 years of experience in providing general aviation engineering services, proven record for meeting client needs and 18 full-time professionals on staff that are dedicated 100% of the time to airports in CMT's northern Illinois offices. The agreement is attached for your review and approval. The agreement is for five years, requires CMT to meet federal standards, and allows for termination with a 30-day notice. CMT has served in a consulting capacity for the Village since 2012 and the Village has been satisfied with their performance.

Staff recommends a motion to approve a five-year agreement from March 28, 2019 until March 27, 2024 with Crawford, Murphy, and Tilly, Inc. for airport consulting services.

Trustee Huckins stated the firm did an excellent presentation and believes they are the right company for the job.

Motion was made to place this item on the Village Board Agenda.

Community Service:

Ordinance Authorizing the Disposal of Surplus Property-presented by Community Service Director Fred Mullard- The Illinois Municipal Code requires adoption of an Ordinance to dispose of surplus property. The Village Property listed on Exhibit A is no longer necessary or useful to the Village. In order to allow for disposal or sale, the attached Ordinance declares the property as surplus. The Ordinance authorizes the Village Administrator authority to determine the appropriate means of disposal. Staff will sell items with value and dispose of other items appropriately.

Staff recommends a motion to adopt the ordinance declaring Village property as surplus. Motion was made to place this item on the Village Board Agenda

Greenest Region Compact 2- presented by Assistant Director of Community Services Anne Marie Hess-Staff requests the Board's consideration of the Greenest Region Compact to assist in meeting the requirements for the Village to achieve SolSmart designation. As a proponent for the advancement of environmental protection initiatives, The Metropolitan Mayors Caucus' Environment Committee established the Greenest Region Compact 2 (GRC2) and seeks communities throughout the Chicagoland region to pledge support of the Compact through passing a resolution to endorse the goals of the Compact. The goals promote sustainability and provide support of environmental stewardship. Within the framework of the GRC2 goals, The Solar Foundation has established a SolSmart program to support the advancement of solar energy. The goals of SolSmart include providing information to residents and businesses about the benefits of solar energy, providing education and training to staff, and making it easier and more affordable for residents and businesses to install solar energy systems by streamlining information and permitting processes. Staff is currently participating in the cohort, assembled by the Metropolitan Mayors Caucus, and comprised of 32 communities and county agencies in the Chicagoland region pursuing SolSmart designation. Communities are requested to pass a resolution promoting the Greenest Region Compact 2 goals, as a component of being designated a SolSmart community.

Attached are the 49 high-level goals of the compact that were reached by consensus and have been supported by nearly 100 communities since 2007. These goals align with environmental protection

initiatives already undertaken by the Village. Examples are the adopted tree, groundwater, and storm water protection ordinances, and the Village's recycling collections program.

Communities and government agencies in the immediate area that have signed the Compact include the McHenry County Council of Governments, Algonquin Township, City of Crystal Lake, Village of Algonquin, and Village of Lakewood.

Staff recommends a motion to approve a resolution, to endorse the goals of the Greenest Region Compact 2 and agree to support the Metropolitan Mayors Caucus' Greenest Region Compact 2.

Trustee Huckins asked if this is just a resolution or will steps needed to be taken.

Assistant Director of Community Services Anne Marie Hess stated the Village has begun taking steps with the Solsmart program and many residents have asked for permits for solar panels.

Motion was made to place this item on the Village Board Agenda.

Board of Trustees:

Trustee Harlfinger – None at this time

Trustee Dustin – None at this time.

Trustee Huckins- None at this time

Trustee Bojarski congratulated Parks and Recreation for the grant they received for Turtle Island

Trustee Bogdanowski-None at this time

Trustee Artinghelli congratulated Parks and Recreation for the grant they received for Turtle Island

President Ruzanski-reviewed a letter from Deputy Chief Bolden that discussed raising the minimum age to buy tobacco to 21.

Trustee Harlfinger stated his main concern is the loss of sales and taxes.

Trustee Harlfinger and President Ruzanski discussed their opinions concerning what age a person should legally smoke.

Audience Participation: None

Adjournment: There being no further business to discuss, the Committee of the Whole meeting was adjourned at 8:32pm

Submitted by,

Cecilia Carman
Village Clerk



Village of Lake in the Hills

600 Harvest Gate, Lake in the Hills, Illinois 60156

Board of Trustees Meeting

February 21, 2019

Call to Order

The meeting was called to order at 7:30pm.

Roll call was answered by Trustees Huckins, Bogdanowski, Harlfinger, Dustin, Bojarski, Artinghelli, and President Ruzanski.

Also present were Village Administrator Jennifer Clough, Assistant Village Administrator/Finance Director Shane Johnson, Chief of Police Dave Brey, Public Works Director Dan Kaup, Director of Community Services Fred Mullard, Village Attorney Brad Stewart and Deputy Village Clerk Nancy Sujet.

Pledge of Allegiance was led by President Ruzanski.

Public Comment on Agenda Items: Dennis Sandquist, Director of Planning & Development with McHenry County, updated the Village Board regarding the County's Water Resource Action Plan. The County would like the village to be involved in the process. The last update was in 2009. The first meeting is scheduled for March 13, 2019 and meetings will be held monthly thereafter.

Consent Agenda

A. Motion to accept and place on file the minutes of the January 22, 2019 Committee of the Whole meeting.

B. Motion to accept and place on file the minutes of the January 24, 2019 Village Board meeting.

Motion to approve Consent Agenda items A-B was made by Trustee Harlfinger and seconded by Trustee Huckins. On roll call vote Trustees Dustin, Harlfinger, Artinghelli, Bojarski, Bogdanowski, and Huckins voted Aye. No Nays. Motion carried.

Omnibus Agenda

A. Motion to waive the provisions of Section 43.09, "Noise" from 2:00pm until 11:59pm and suspend enforcement activities to allow the installation of temporary signage on Henry Lane for events being held by Club 400 on May 2, 2019 and July 18, 2019 at 3090 Henry Lane.

B. Motion to pass Ordinance 2019-_____, An Ordinance Amending Chapter 31, Section 31.02A, "License Required", and Section 31.02E, "Conduct of Raffles", of the Lake in the Hills Municipal Code.

C. Motion to pass Ordinance 2019-_____, An Ordinance Amending Chapter 33, Liquor Control and Liquor Licensing Section 33.26D Fines, Section 33.27F Appeal, Section 33.32 Penalty, and Appendix B, Comprehensive Fine and Fee Schedule of the Lake in the Hills Municipal Code.

D. Motion to waive the competitive bidding process, approve and authorize the Village President to execute a one year agreement with Windy City Amusements Inc. to supply amusements for the 2019 Summer Sunset Festival.

E. Motion to approve and authorize the Village President to execute the 2019-2023 McHenry County Narcotics Task Force Intergovernmental Agreement with McHenry County Sherriff's Office.

F. Motion to approve and authorize the Village President and Village Clerk to execute a Plat of Easement with Realty Income Properties 3, LLC

G. Motion to approve and authorize the Village President and Village Clerk to execute a Plat of Easement with 251 Randall, LLC.

H. Motion to approve and authorize the Village President and Village Clerk to execute a Plat of Easement with Amerco Real Estate Company.

I. Motion to pass Resolution 2019- _____ A Resolution for Construction on State Highway.

J. Motion to approve and authorize the Village President to execute a Five-Year Agreement from March 28, 2019 until Marcy 27, 2024 with Crawford, Murphy, and Tilly, Inc. for Airport Consulting Services.

K. Motion to pass Ordinance 2019- _____, An Ordinance Authorizing the Disposal of Surplus Property Owned by the Village of Lake in the Hills.

L. Motion to pass Resolution 2019- _____, An Resolution Endorsing the Metropolitan Mayors Caucus' Greenest Region Compact 2.

Trustee Dustin made a motion remove Item C

Trustee Harlfinger made a motion to remove Items F, G & H

Motion to approve the Omnibus Agenda items A, B, D, E and I-L was made by Trustee Harlfinger and seconded by Trustee Huckins. On roll call vote Trustees Dustin, Bogdanowski, Artinghelli, Huckins, Harlfinger, and Bojarski voted Aye. No Nays. Motion carried.

Approval of the Schedule of Bills:

Motion to approve the February 22, 2019 Schedule of Bills total of all funds \$218,163.24 was made by Trustee Bogdanowski and seconded by Trustee Harlfinger. On roll call vote Trustees Harlfinger, Bojarski, Artinghelli, Huckins, Dustin, and Bogdanowski voted Aye. No Nays. Motion carried.

Motion to approve the January 2019 Manual Bills total of all funds \$1,398,119.25 was made by Trustee Bogdanowski and seconded by Trustee Harlfinger. On roll call vote Trustees Dustin, Bojarski, Harlfinger, Artinghelli, Huckins and Bogdanowski voted Aye. No Nays. Motion carried.

Village Administrator and Department Head Reports: Director of Community Services informed the Village Board that there will be three focus group meetings for the Voice of Customer. They are scheduled for Saturday, February 23rd at 9am, Tuesday, February 26th at 11am and Thursday, February 28th at 6:30pm, all at Village Hall.

Board of Trustee Reports: None

Village President Reports: None

Unfinished Business –

Trustee Dustin made a motion to Amend item C from the Omnibus Agenda to reflect the Appendix B Comprehensive Fine and Fee Schedule to indicate first liquor offense to a maximum fine of \$2,000.00 and subsequent offenses to a maximum fine of \$6,000.00 and as otherwise stated.

C. Motion to pass Ordinance 2019- _____, An Ordinance Amending Chapter 33, Liquor Control and Liquor Licensing Section 33.26D Fines, Section 33.27F Appeal, Section 33.32 Penalty, and Appendix B, Comprehensive Fine and Fee Schedule of the Lake in the Hills Municipal Code was made by Trustee and seconded by Trustee Huckins.

Trustee Huckins asked why the change? President Ruzanski stated that the village is trying to bring it into comparison with our neighbors. Past fines were all over the board. Staff conducted a comparison with municipalities. President Ruzanski stated that the Commissioner does not know all of the facts until you sit down at the hearing. Trustee Huckins asked if the Liquor Commissioner has sole discretion on the fines. President Ruzanski stated yes, up to the fines stated in Appendix B. Chief Brey stated that going back to 1998 we had fines as low as \$300 and as high as \$11,000.

Trustee Harlfinger went over the fines within the ordinance stating that the fines are up to \$2,000 for first offence and up to \$6,000 for subsequent offences. He also stated the Village of Algonquin's fines. Trustee Huckins asked why we do not have a suspension in our code. Attorney Stewart stated that we do have language within the code stating that we can impose a fine and/or a suspension or revocation of license.

Trustee Dustin asked what determines that, just the circumstances. Attorney Stewart stated the broad discretion of the Liquor Commission. President Ruzanski stated repeated offenses against it is the main reason he likes the up to \$2,000 for the first offense. He thinks if the individual asked for an ID is different from if they did not even bother to ask for an ID. Just an example of a circumstance that could come up.

Trustee Harlfinger asked if someone has a fine in the past, say 15, 20 years ago, and then just recently has another issue. Do we hold their entire record of existence against them. Will we take in consideration that time has past? President Ruzanski stated that he personally would not want to suspend a license because it could take them out of business, he does not want to do that. If there are offenses year after year, then maybe that businesses license needs to be looked at again.

Attorney Stewart asked for a point of order and asked if we should present this as a combined motion to amend and approve so that it can be done in one motion, as long as Trustee Dustin and Huckins agree? Trustee Dustin and Trustee Huckins stated yes, amend and approve as one motion.

On roll call vote Trustee Bojarski, Dustin, Artinghelli, Bogdanowski, Harlfinger and Huckins vote aye. No Nays. Motion carried.

F. Motion to approve and authorize the Village President and Village Clerk to execute a Plat of Easement with Realty Income Properties 3, LLC was made by Trustee Huckins and seconded by Trustee Bogdanowski.

Trustee Harlfinger stated that he only pulled the item since it is regarding the Randall Road Project.

On roll call vote Trustee Dustin, Artinghelli, Bogdanowski, Huckins and Bojarski voted aye and Trustee Harlfinger voted nay. 5 Ayes and 1 Nay. Motion carried.

G. Motion to approve and authorize the Village President and Village Clerk to execute a Plat of Easement with 251 Randall, LLC was made by Trustee Huckins and seconded by Trustee Dustin.

Trustee Harlfinger stated that he only pulled the item since it is regarding the Randall Road Project.

On roll call vote Trustee Artinghelli, Bogdanowski, Huckins, Dustin, and Bojarski voted aye and Trustee

Harlfinger voted nay. 5 Ayes and 1 Nay. Motion carried.

H. Motion to approve and authorize the Village President and Village Clerk to execute a Plat of Easement with Amerco Real Estate Company was made by Trustee Huckins and seconded by Trustee Dustin.

Trustee Harlfinger stated that he only pulled the item since it is regarding the Randall Road Project.

On roll call vote Trustee Bojarski, Dustin, Artinghelli, Bogdanowski, and Huckins voted aye and Trustee Harlfinger voted nay. 5 Ayes and 1 Nay. Motion carried.

New Business – None

Audience Participation: - Paula Yensen, McHenry County Board District 5, stated that she hopes the Village will participate with McHenry County on updating the Water Resources Action Plan. She stated that the County is visiting with all of the municipalities. She also asked the Village Board to reach out to her with any questions and that she is here to help.

Trustee Harlfinger thanked Ms. Yensen for having Mr. Young provide information to the businesses on the Randal Road Corridor regarding the Randall Road project.

Ms. Yensen also thanked staff for doing a job well done on plowing the streets and keeping them safe.

Motion to enter into Closed Session to discuss Collective Negotiating Matters between the Public Body and its employees and Probable Litigation per 5ILCS 120/2(c) was made by Trustee Harlfinger and seconded by Trustee Dustin. Trustee Harlfinger asked if there would be a motions coming out of Closed Session. Attorney Stewart and President Ruzanski stated no. Other than to adjourn.

On roll call vote Trustee Huckins, Bogdanowski, Harlfinger, Bojarski, Dustin and Artinghelli voted Aye. No nays. Motion carried.

Motion to reconvene the Village Board meeting was made by Trustee Harlfinger and seconded by Trustee Dustin. On roll call vote Trustees Artinghelli, Bojarski, Huckins, Bogdanowski, Harlfinger, and Dustin voted Aye. No Nays. Motion carried.

Adjournment: Motion to adjourn the Village Board meeting was made by Trustee Harlfinger and seconded by Trustee Dustin. On roll call vote Trustees Dustin, Harlfinger, Bogdanowski, Huckins, Bojarski and Artinghelli voted Aye. No Nays. Motion carried. The meeting of the Lake in the Hills Board of Trustees was adjourned at 8:42p.m.

Submitted by,

Nancy Sujet
Deputy Village Clerk



030119 Schedule of Bills

Invoice Due Date Range 03/01/19 - 03/01/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 100 - General Fund											
Account 11.09 - A/R Clearing Account											
473 - ZUKOWSKI ROGERS FLOOD & MCARDLE	136028	Legal Bills - January - Heathers Senior Living Subdivision	Open		02/13/2019	03/01/2019	03/01/2019			975.00	
									Account 11.09 - A/R Clearing Account Totals	Invoice Transactions 1	<u>975.00</u>
Account 15.04 - Inventory Fuel Inventory											
16 - AVALON PETROLEUM CO	021972	#2 Diesel Fuel 01/25	Open		01/25/2019	03/01/2019	03/01/2019			4,713.56	
16 - AVALON PETROLEUM CO	567870	#1 Unleaded Fuel 01/25	Open		01/25/2019	03/01/2019	03/01/2019			2,972.05	
16 - AVALON PETROLEUM CO	567869	#1 Unleaded Fuel 01/14	Open		01/14/2019	03/01/2019	03/01/2019			3,719.37	
16 - AVALON PETROLEUM CO	021973	#2 Diesel Fuel 01/14	Open		01/14/2019	03/01/2019	03/01/2019			2,376.83	
									Account 15.04 - Inventory Fuel Inventory Totals	Invoice Transactions 4	<u>\$13,781.81</u>
Account 15.08 - Inventory Vehicle Parts Inventory											
7243 - MARTIN CHEVROLET	5059497	Oil Sender & Filter	Open		02/11/2019	03/01/2019	03/01/2019			116.42	
8628 - RUSH TRUCK CENTERS OF ILLINOIS INC	3013725818	Mirror Bracket #24/22	Open		02/04/2019	03/01/2019	03/01/2019			260.00	
									Account 15.08 - Inventory Vehicle Parts Inventory Totals	Invoice Transactions 2	<u>\$376.42</u>
Account 24.04 - A/P Deposits Payable											
2338 - DIXON ENGINEERING INC	19-4853	AT&T MasTec	Open		01/14/2019	03/01/2019	03/01/2019			1,050.00	
									Account 24.04 - A/P Deposits Payable Totals	Invoice Transactions 1	<u>\$1,050.00</u>
Department 12 - Village Administration											
Division 00 - Non-Division											
Account 60.12 - Professional Legal											
473 - ZUKOWSKI ROGERS FLOOD & MCARDLE	136027	January -SEIU Employee Arbitration	Open		02/14/2019	03/01/2019	03/01/2019			1,884.00	
473 - ZUKOWSKI ROGERS FLOOD & MCARDLE	136032	Legal Bills - January	Open		02/14/2019	03/01/2019	03/01/2019			2,062.50	
473 - ZUKOWSKI ROGERS FLOOD & MCARDLE	136029	Legal Bills - January - Personnel	Open		02/14/2019	03/01/2019	03/01/2019			2,887.50	
473 - ZUKOWSKI ROGERS FLOOD & MCARDLE	136022	Legal Bills - January - PD Prosecution & Admin Hearing	Open		02/14/2019	03/01/2019	03/01/2019			948.75	
									Account 60.12 - Professional Legal Totals	Invoice Transactions 4	<u>\$7,782.75</u>
Account 61.16 - Maintenance Equipment											
1228 - KONICA MINOLTA BUSINESS SOLUTIONS	256667070	January Copier Maintenance - VH	Open		02/14/2019	03/01/2019	03/01/2019			163.51	
									Account 61.16 - Maintenance Equipment Totals	Invoice Transactions 1	<u>\$163.51</u>
									Division 00 - Non-Division Totals	Invoice Transactions 5	<u>\$7,946.26</u>
									Department 12 - Village Administration Totals	Invoice Transactions 5	<u>\$7,946.26</u>



030119 Schedule of Bills

Invoice Due Date Range 03/01/19 - 03/01/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 100 - General Fund											
Department 18 - Community Services											
Division 50 - Parks & Recreation											
Account 52.08 - Prof Devel Dues											
3611 - NORTHERN IL SPECIAL RECREATION ASSN	020119	Member Dues NISRA FY 18/19 Jan-Apr 2019	Open		02/15/2019	03/01/2019	03/01/2019			18,058.67	
									Account 52.08 - Prof Devel Dues Totals	Invoice Transactions 1	<u>\$18,058.67</u>
Account 60.24 - Professional Other Professional											
10505 - RC JUGGLES	070319	Deposit Camp RJ Juggles	Open		02/14/2019	03/01/2019	03/01/2019			168.75	
									Account 60.24 - Professional Other Professional Totals	Invoice Transactions 1	<u>\$168.75</u>
Account 63.08 - CS Publishing & Advertising											
583 - SHAW MEDIA GROUP INC	1622160	Playground Impact	Open		01/10/2019	03/01/2019	03/01/2019			38.28	
583 - SHAW MEDIA GROUP INC	1622162	Horner Park Pier	Open		01/10/2019	03/01/2019	03/01/2019			36.94	
									Account 63.08 - CS Publishing & Advertising Totals	Invoice Transactions 2	<u>\$75.22</u>
Account 72.04 - Operating Supplies Operating Supplies											
10439 - ANOVA FURNISHINGS INC	609288	Trash Can Lids	Open		01/22/2019	03/01/2019	03/01/2019			1,724.55	
159 - LOWE'S COMPANIES INC	02051907925	Dry Mop & Wet Mop - Hain House	Open		02/05/2019	03/01/2019	03/01/2019			38.90	
									Account 72.04 - Operating Supplies Operating Supplies Totals	Invoice Transactions 2	<u>\$1,763.45</u>
									Division 50 - Parks & Recreation Totals	Invoice Transactions 6	<u>\$20,066.09</u>
Division 52 - Community Development											
Account 52.08 - Prof Devel Dues											
491 - INTERNATIONAL CODE COUNCIL INC	021519	2019 SBOC Membership Hess	Open		02/15/2019	03/01/2019	03/01/2019			75.00	
									Account 52.08 - Prof Devel Dues Totals	Invoice Transactions 1	<u>\$75.00</u>
Account 60.24 - Professional Other Professional											
10596 - CAREERBUILDER EMPLOYMENT SCREENING LLC	AUR1106575	BackgroundCheck_EdD relleck	Open		02/11/2019	03/01/2019	03/01/2019			24.00	
9723 - B & F CONSTRUCTION CODE SERVICES IN	11040	January Building Property Maintenance Inspections	Open		02/15/2019	03/01/2019	03/01/2019			893.60	
									Account 60.24 - Professional Other Professional Totals	Invoice Transactions 2	<u>\$917.60</u>
Account 72.16 - Operating Supplies Uniforms & Protective Clothing											
10543 - MULTI SERVICE TECHNOLOGY SOLUTIONS INC	425-1-42819	Work Boots-Drellack	Open		02/15/2019	03/01/2019	03/01/2019			174.24	
									Account 72.16 - Operating Supplies Uniforms & Protective Clothing Totals	Invoice Transactions 1	<u>\$174.24</u>
									Division 52 - Community Development Totals	Invoice Transactions 4	<u>\$1,166.84</u>
									Department 18 - Community Services Totals	Invoice Transactions 10	<u>\$21,232.93</u>



030119 Schedule of Bills

Invoice Due Date Range 03/01/19 - 03/01/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 100 - General Fund											
Department 20 - Police											
Division 10 - Administration											
Account 60.12 - Professional Legal											
473 - ZUKOWSKI ROGERS FLOOD & MCARDLE	136022	Legal Bills - January - PD Prosecution & Admin Hearing	Open		02/14/2019	03/01/2019	03/01/2019			6,569.17	
									Account 60.12 - Professional Legal Totals	Invoice Transactions 1	<u>\$6,569.17</u>
Account 61.16 - Maintenance Equipment											
1228 - KONICA MINOLTA BUSINESS SOLUTIONS	256667264	Copier Maintenance - Records 01/1 - 01/31/19	Open		01/31/2019	03/01/2019	03/01/2019			50.50	
									Account 61.16 - Maintenance Equipment Totals	Invoice Transactions 1	<u>\$50.50</u>
Account 70.28 - Supplies & Parts Vehicles											
3086 - BULLVALLEY FORD	107717	Washer Pump #147	Open		02/07/2019	03/01/2019	03/01/2019			11.05	
									Account 70.28 - Supplies & Parts Vehicles Totals	Invoice Transactions 1	<u>\$11.05</u>
Account 71.04 - Office Supplies Office Supplies											
779 - OFFICE DEPOT	268655456001	Office Supplies - Paper	Open		02/01/2019	03/01/2019	03/01/2019			83.74	
779 - OFFICE DEPOT	268445246001	Office Supplies - Pocket files magnetic	Open		02/01/2019	03/01/2019	03/01/2019			45.58	
779 - OFFICE DEPOT	26844327001	Office Supplies - Pocket files partition	Open		02/01/2019	03/01/2019	03/01/2019			57.56	
									Account 71.04 - Office Supplies Office Supplies Totals	Invoice Transactions 3	<u>\$186.88</u>
Account 72.16 - Operating Supplies Uniforms & Protective Clothing											
453 - GALLS LLC	11755933	Uniforms - Cuff & Mag holder - Brey	Open		01/17/2019	03/01/2019	03/01/2019			55.79	
									Account 72.16 - Operating Supplies Uniforms & Protective Clothing Totals	Invoice Transactions 1	<u>\$55.79</u>
									Division 10 - Administration Totals	Invoice Transactions 7	<u>\$6,873.39</u>
Division 20 - Patrol											
Account 60.16 - Professional Medical											
4701 - CENTEGRA PRIMARY CARE LLC	221244	Hep B Vaccination 2nd dose - DeStefano	Open		02/05/2019	03/01/2019	03/01/2019			64.00	
									Account 60.16 - Professional Medical Totals	Invoice Transactions 1	<u>\$64.00</u>
Account 70.28 - Supplies & Parts Vehicles											
7243 - MARTIN CHEVROLET	5059497	Oil Sender & Filter	Open		02/11/2019	03/01/2019	03/01/2019			3.78	
2685 - O'REILLY AUTO PARTS	3416-125731	Headlights & Washer Fluid	Open		02/07/2019	03/01/2019	03/01/2019			30.88	
2685 - O'REILLY AUTO PARTS	3416-125766	Light Bulbs, Filters & Shop Supplies	Open		02/07/2019	03/01/2019	03/01/2019			80.20	
									Account 70.28 - Supplies & Parts Vehicles Totals	Invoice Transactions 3	<u>\$114.86</u>
Account 72.16 - Operating Supplies Uniforms & Protective Clothing											
453 - GALLS LLC	11787907	Uniforms - Gloves & Boots - Lira	Open		01/22/2019	03/01/2019	03/01/2019			160.40	



030119 Schedule of Bills

Invoice Due Date Range 03/01/19 - 03/01/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 100 - General Fund											
Department 20 - Police											
Division 20 - Patrol											
Account 72.16 - Operating Supplies Uniforms & Protective Clothing											
4887 - TODAY'S UNIFORMS INC	166984	Uniforms - L/S undervest shirt & patches - Wright	Open		12/22/2018	03/01/2019	03/01/2019			74.70	
4887 - TODAY'S UNIFORMS INC	167196	Uniforms - Boots & Hat - Recchia	Open		12/31/2018	03/01/2019	03/01/2019			160.70	
4887 - TODAY'S UNIFORMS INC	168033	Uniforms - Vest, embroidery, molles - DeStefano	Open		01/18/2019	03/01/2019	03/01/2019			273.55	
								Account 72.16 - Operating Supplies Uniforms & Protective Clothing Totals		Invoice Transactions 4	<u>\$669.35</u>
								Division 20 - Patrol Totals		Invoice Transactions 8	<u>\$848.21</u>
Division 22 - Support Services											
Account 72.16 - Operating Supplies Uniforms & Protective Clothing											
4887 - TODAY'S UNIFORMS INC	166423	Uniforms - polo shirts - Mendoza	Open		12/10/2018	03/01/2019	03/01/2019			85.90	
4887 - TODAY'S UNIFORMS INC	167307	Uniforms - Polo Shirts Pink - Mendoza	Open		01/03/2019	03/01/2019	03/01/2019			85.90	
4887 - TODAY'S UNIFORMS INC	167801	Uniforms - Boots - Howen	Open		01/14/2019	03/01/2019	03/01/2019			130.00	
								Account 72.16 - Operating Supplies Uniforms & Protective Clothing Totals		Invoice Transactions 3	<u>\$301.80</u>
								Division 22 - Support Services Totals		Invoice Transactions 3	<u>\$301.80</u>
								Department 20 - Police Totals		Invoice Transactions 18	<u>\$8,023.40</u>
Department 30 - Public Works											
Division 10 - Administration											
Account 60.16 - Professional Medical											
4701 - CENTEGRA PRIMARY CARE LLC	220930	Drug Screening & EBT Testing	Open		01/28/2019	03/01/2019	03/01/2019			50.00	
								Account 60.16 - Professional Medical Totals		Invoice Transactions 1	<u>\$50.00</u>
Account 71.04 - Office Supplies Office Supplies											
779 - OFFICE DEPOT	264988722001	Cups & Misc Office Supplies	Open		01/25/2019	03/01/2019	03/01/2019			22.75	
779 - OFFICE DEPOT	264994276001	Date Stamp	Open		01/25/2019	03/01/2019	03/01/2019			59.39	
779 - OFFICE DEPOT	265713539001	Misc Office Supplies	Open		01/28/2019	03/01/2019	03/01/2019			58.33	
								Account 71.04 - Office Supplies Office Supplies Totals		Invoice Transactions 3	<u>\$140.47</u>
Account 72.04 - Operating Supplies Operating Supplies											
779 - OFFICE DEPOT	264988722001	Cups & Misc Office Supplies	Open		01/25/2019	03/01/2019	03/01/2019			65.99	
								Account 72.04 - Operating Supplies Operating Supplies Totals		Invoice Transactions 1	<u>\$65.99</u>
								Division 10 - Administration Totals		Invoice Transactions 5	<u>\$256.46</u>



030119 Schedule of Bills

Invoice Due Date Range 03/01/19 - 03/01/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 100 - General Fund											
Department 30 - Public Works											
Division 30 - Streets											
Account 60.16 - Professional Medical											
4701 - CENTEGRA PRIMARY CARE LLC	220930	Drug Screening & EBT Testing	Open		01/28/2019	03/01/2019	03/01/2019			100.00	
									Account 60.16 - Professional Medical Totals	Invoice Transactions 1	<u>\$100.00</u>
Account 60.24 - Professional Other Professional											
10467 - THOMAS HOVEN	012919	Rodent Relocation	Open		01/29/2019	03/01/2019	03/01/2019			400.00	
10595 - VERIZON CONNECT	OSV000001680079	Telematics Service	Open		02/01/2019	03/01/2019	03/01/2019			245.83	
									Account 60.24 - Professional Other Professional Totals	Invoice Transactions 2	<u>\$645.83</u>
Account 61.28 - Maintenance Vehicles											
63 - SPRING ALIGN OF PALATINE INC	111666	Spring Repair #68	Open		01/25/2019	03/01/2019	03/01/2019			293.82	
									Account 61.28 - Maintenance Vehicles Totals	Invoice Transactions 1	<u>\$293.82</u>
Account 63.16 - CS Rentals											
3581 - ARAMARK UNIFORM & CAREER APPAREL	1591715295	Uniform & Towel Rental	Open		01/25/2019	03/01/2019	03/01/2019			60.74	
3581 - ARAMARK UNIFORM & CAREER APPAREL	1591731465	Uniform & Towel Rental	Open		02/08/2019	03/01/2019	03/01/2019			57.54	
3581 - ARAMARK UNIFORM & CAREER APPAREL	1591723389	Uniform & Towel Rental	Open		02/01/2019	03/01/2019	03/01/2019			57.54	
									Account 63.16 - CS Rentals Totals	Invoice Transactions 3	<u>\$175.82</u>
Account 70.12 - Supplies & Parts Infrastructure											
159 - LOWE'S COMPANIES INC	02081901115	Asphalt	Open		02/08/2019	03/01/2019	03/01/2019			45.48	
									Account 70.12 - Supplies & Parts Infrastructure Totals	Invoice Transactions 1	<u>\$45.48</u>
Account 70.16 - Supplies & Parts Equipment											
4174 - RALPH HELM INC	101649	Snow Blower Parts	Open		02/08/2019	03/01/2019	03/01/2019			108.51	
									Account 70.16 - Supplies & Parts Equipment Totals	Invoice Transactions 1	<u>\$108.51</u>
Account 70.28 - Supplies & Parts Vehicles											
2685 - O'REILLY AUTO PARTS	3416-126105	Filters, Fuel Treatment & Shop Supplies	Open		02/11/2019	03/01/2019	03/01/2019			29.24	
10640 - PARTS DIRECT WAREHOUSE LLC	01NV013530	Wiper Blades	Open		02/06/2019	03/01/2019	03/01/2019			182.45	
10526 - TERMINAL SUPPLY COMPANY	95120-01	Hydraulic Fittings	Open		02/05/2019	03/01/2019	03/01/2019			144.06	
									Account 70.28 - Supplies & Parts Vehicles Totals	Invoice Transactions 3	<u>\$355.75</u>
Account 72.04 - Operating Supplies Operating Supplies											
159 - LOWE'S COMPANIES INC	02071901078	Terry Cloth Towels - Mechanics	Open		02/07/2019	03/01/2019	03/01/2019			10.44	
159 - LOWE'S COMPANIES INC	02051910083	Face Shields & Flashlights	Open		02/05/2019	03/01/2019	03/01/2019			68.75	
159 - LOWE'S COMPANIES INC	02051901979	Mailbox Repairs	Open		02/05/2019	03/01/2019	03/01/2019			83.03	
527 - MENARD INC	88760	Mailbox Repairs	Open		02/05/2019	03/01/2019	03/01/2019			194.84	
2685 - O'REILLY AUTO PARTS	3416-126105	Filters, Fuel Treatment & Shop Supplies	Open		02/11/2019	03/01/2019	03/01/2019			100.82	



030119 Schedule of Bills

Invoice Due Date Range 03/01/19 - 03/01/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 100 - General Fund											
Department 30 - Public Works											
Division 30 - Streets											
Account 72.04 - Operating Supplies Operating Supplies											
2685 - O'REILLY AUTO PARTS	3416-125731	Headlights & Washer Fluid	Open		02/07/2019	03/01/2019	03/01/2019			54.96	
2685 - O'REILLY AUTO PARTS	3416-125766	Light Bulbs, Filters & Shop Supplies	Open		02/07/2019	03/01/2019	03/01/2019			26.65	
10693 - SNAP-ON INCORPORATED	ARV/38607394	Vehicle Scanner	Open		01/16/2019	03/01/2019	03/01/2019			3,964.42	
99 - TEMPLE DISPLAY LTD	19504	Holiday Decorations	Open		02/07/2019	03/01/2019	03/01/2019			2,185.83	
406 - ZIEGLER'S ACE HARDWARE	77440	Threaded Rod	Open		01/24/2019	03/01/2019	03/01/2019			21.76	
406 - ZIEGLER'S ACE HARDWARE	77606	Fine Threaded Bolt	Open		02/07/2019	03/01/2019	03/01/2019			5.20	
									Account 72.04 - Operating Supplies Operating Supplies Totals	Invoice Transactions 11	\$6,716.70
Account 72.08 - Operating Supplies Ice & Snow Controls											
1245 - INDUSTRIAL SYSTEMS LTD	21749	Therma Point R Liquid De-Icer	Open		01/25/2019	03/01/2019	03/01/2019			2,205.00	
1245 - INDUSTRIAL SYSTEMS LTD	21766	Therma Point R Liquid De-Icer	Open		01/28/2019	03/01/2019	03/01/2019			2,205.00	
1245 - INDUSTRIAL SYSTEMS LTD	21757	Therma Point R Liquid De-Icer	Open		01/21/2019	03/01/2019	03/01/2019			4,725.00	
									Account 72.08 - Operating Supplies Ice & Snow Controls Totals	Invoice Transactions 3	\$9,135.00
									Division 30 - Streets Totals	Invoice Transactions 26	\$17,576.91
Division 32 - Public Properties											
Account 60.24 - Professional Other Professional											
10595 - VERIZON CONNECT	OSV000001680079	Telematics Service	Open		02/01/2019	03/01/2019	03/01/2019			138.79	
									Account 60.24 - Professional Other Professional Totals	Invoice Transactions 1	\$138.79
Account 61.08 - Maintenance Buildings											
801 - HERALD BREWER	020319	Medeco Keys	Open		02/03/2019	03/01/2019	03/01/2019			224.00	
									Account 61.08 - Maintenance Buildings Totals	Invoice Transactions 1	\$224.00
Account 61.16 - Maintenance Equipment											
10165 - SUBURBAN ELEVATOR	185124	Monthly Maintenance	Open		01/01/2019	03/01/2019	03/01/2019			654.00	
									Account 61.16 - Maintenance Equipment Totals	Invoice Transactions 1	\$654.00
Account 63.16 - CS Rentals											
3581 - ARAMARK UNIFORM & CAREER APPAREL	1591715295	Uniform & Towel Rental	Open		01/25/2019	03/01/2019	03/01/2019			32.26	
3581 - ARAMARK UNIFORM & CAREER APPAREL	1591731465	Uniform & Towel Rental	Open		02/08/2019	03/01/2019	03/01/2019			32.26	
3581 - ARAMARK UNIFORM & CAREER APPAREL	1591723389	Uniform & Towel Rental	Open		02/01/2019	03/01/2019	03/01/2019			32.81	
434 - ED'S RENTAL & SALES	253147-3	Drain - Mechanic's Bay - Public Works	Open		02/04/2019	03/01/2019	03/01/2019			43.68	
									Account 63.16 - CS Rentals Totals	Invoice Transactions 4	\$141.01



030119 Schedule of Bills

Invoice Due Date Range 03/01/19 - 03/01/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 100 - General Fund											
Department 30 - Public Works											
Division 32 - Public Properties											
Account 70.08 - Supplies & Parts Buildings											
477 - GW BERKHEIMER CO INC	387896	HVAC Repairs - Village Hall	Open		01/31/2019	03/01/2019	03/01/2019			35.01	
									Account 70.08 - Supplies & Parts Buildings Totals	Invoice Transactions 1	<u>\$35.01</u>
Account 70.28 - Supplies & Parts Vehicles											
10640 - PARTS DIRECT WAREHOUSE LLC	01NV013530	Wiper Blades	Open		02/06/2019	03/01/2019	03/01/2019			182.45	
63 - SPRING ALIGN OF PALATINE INC	111754	Cutting Edges	Open		02/07/2019	03/01/2019	03/01/2019			435.00	
10526 - TERMINAL SUPPLY COMPANY	95120-01	Hydraulic Fittings	Open		02/05/2019	03/01/2019	03/01/2019			144.05	
									Account 70.28 - Supplies & Parts Vehicles Totals	Invoice Transactions 3	<u>\$761.50</u>
Account 72.04 - Operating Supplies Operating Supplies											
159 - LOWE'S COMPANIES INC	02041901941	Glass Cleaner - Trucks	Open		02/04/2019	03/01/2019	03/01/2019			5.64	
159 - LOWE'S COMPANIES INC	02041901953	Roze Blades & Small Heat Fan	Open		02/04/2019	03/01/2019	03/01/2019			30.35	
3974 - XPRESSMYSELF.COMLLC	XMT-59216	Mats - Facilities	Open		01/18/2019	03/01/2019	03/01/2019			3,962.06	
406 - ZIEGLER'S ACE HARDWARE	34567	Stables - Lockhasp	Open		01/16/2019	03/01/2019	03/01/2019			27.98	
									Account 72.04 - Operating Supplies Operating Supplies Totals	Invoice Transactions 4	<u>\$4,026.03</u>
Account 72.12 - Operating Supplies Fuel & Petroleum Supplies											
2685 - O'REILLY AUTO PARTS	3416-126105	Filters, Fuel Treatment & Shop Supplies	Open		02/11/2019	03/01/2019	03/01/2019			65.90	
									Account 72.12 - Operating Supplies Fuel & Petroleum Supplies Totals	Invoice Transactions 1	<u>\$65.90</u>
									Division 32 - Public Properties Totals	Invoice Transactions 16	<u>\$6,046.24</u>
									Department 30 - Public Works Totals	Invoice Transactions 47	<u>\$23,879.61</u>
Department 60 - Management Information Systems											
Division 00 - Non-Division											
Account 61.24 - Maintenance Computers											
225 - CDW GOVERNMENT LLC	QWL8965	Zebra ZQ520 Group O Print	Open		02/14/2019	03/01/2019	03/01/2019			694.99	
8326 - WEBQA INC	773-190301	2019 Maintenance - GovQA	Open		02/14/2019	03/01/2019	03/01/2019			4,020.00	
									Account 61.24 - Maintenance Computers Totals	Invoice Transactions 2	<u>\$4,714.99</u>
									Division 00 - Non-Division Totals	Invoice Transactions 2	<u>\$4,714.99</u>
									Department 60 - Management Information Systems Totals	Invoice Transactions 2	<u>\$4,714.99</u>
									Fund 100 - General Fund Totals	Invoice Transactions 90	<u>\$81,980.42</u>



030119 Schedule of Bills

Invoice Due Date Range 03/01/19 - 03/01/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 308 - SSA 2											
Department 00 - Non-Departmental											
Division 00 - Non-Division											
Account 60.24 - Professional Other Professional											
10467 - THOMAS HOVEN	012919	Rodent Relocation	Open		01/29/2019	03/01/2019	03/01/2019			200.00	
								Account 60.24 - Professional Other Professional Totals		Invoice Transactions 1	\$200.00
								Division 00 - Non-Division Totals		Invoice Transactions 1	\$200.00
								Department 00 - Non-Departmental Totals		Invoice Transactions 1	\$200.00
								Fund 308 - SSA 2 Totals		Invoice Transactions 1	\$200.00



030119 Schedule of Bills

Invoice Due Date Range 03/01/19 - 03/01/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 316 - SSA 4A											
Department 00 - Non-Departmental											
Division 00 - Non-Division											
Account 60.24 - Professional Other Professional											
10467 - THOMAS HOVEN	012919	Rodent Relocation	Open		01/29/2019	03/01/2019	03/01/2019			300.00	
								Account 60.24 - Professional Other Professional Totals		Invoice Transactions 1	\$300.00
								Division 00 - Non-Division Totals		Invoice Transactions 1	\$300.00
								Department 00 - Non-Departmental Totals		Invoice Transactions 1	\$300.00
								Fund 316 - SSA 4A Totals		Invoice Transactions 1	\$300.00



030119 Schedule of Bills

Invoice Due Date Range 03/01/19 - 03/01/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 490 - CIP											
Department 00 - Non-Departmental											
Division 00 - Non-Division											
Account 80.48 - Capital Information Systems - Hardware											
669 - DELL COMPUTERS	10294450060	Comprehensive Network Management Appliance	Open		02/14/2019	03/01/2019	03/01/2019			13,118.20	
									Account 80.48 - Capital Information Systems - Hardware Totals	Invoice Transactions 1	<u>\$13,118.20</u>
Account 80.52 - Capital Information Systems - Software											
1317 - TKB ASSOCIATES INC	13362	Laserfiche Upgrade to Laserfiche Avante	Open		02/14/2019	03/01/2019	03/01/2019			31,136.00	
									Account 80.52 - Capital Information Systems - Software Totals	Invoice Transactions 1	<u>\$31,136.00</u>
									Division 00 - Non-Division Totals	Invoice Transactions 2	<u>\$44,254.20</u>
									Department 00 - Non-Departmental Totals	Invoice Transactions 2	<u>\$44,254.20</u>
									Fund 490 - CIP Totals	Invoice Transactions 2	<u>\$44,254.20</u>



030119 Schedule of Bills

Invoice Due Date Range 03/01/19 - 03/01/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 520 - Water O & M											
Department 00 - Non-Departmental											
Division 00 - Non-Division											
Account 60.16 - Professional Medical											
4701 - CENTEGRA PRIMARY CARE LLC	220930	Drug Screening & EBT Testing	Open		01/28/2019	03/01/2019	03/01/2019			130.00	
									Account 60.16 - Professional Medical Totals	Invoice Transactions 1	<u>130.00</u>
Account 60.22 - Professional Lab Testing Services											
10516 - PDC LABORATORIES INC	I9355085	January Water Testing Services	Open		01/31/2019	03/01/2019	03/01/2019			505.00	
									Account 60.22 - Professional Lab Testing Services Totals	Invoice Transactions 1	<u>505.00</u>
Account 60.24 - Professional Other Professional											
43 - THIRD MILLENNIUM ASSOCIATES INC	23045	012519 Water Bill Processing	Open		02/15/2019	03/01/2019	03/01/2019			331.58	
10595 - VERIZON CONNECT	OSV000001680079	Telematics Service	Open		02/01/2019	03/01/2019	03/01/2019			225.56	
									Account 60.24 - Professional Other Professional Totals	Invoice Transactions 2	<u>557.14</u>
Account 61.08 - Maintenance Buildings											
1021 - GREAT LAKES FIRE & SAFETY EQUIP CO	169424	Fire Alarm Service - Well 15	Open		02/01/2019	03/01/2019	03/01/2019			281.25	
									Account 61.08 - Maintenance Buildings Totals	Invoice Transactions 1	<u>281.25</u>
Account 63.04 - CS Postage											
43 - THIRD MILLENNIUM ASSOCIATES INC	23045	012519 Water Bill Processing	Open		02/15/2019	03/01/2019	03/01/2019			2.00	
									Account 63.04 - CS Postage Totals	Invoice Transactions 1	<u>2.00</u>
Account 63.16 - CS Rentals											
3581 - ARAMARK UNIFORM & CAREER APPAREL	1591715295	Uniform & Towel Rental	Open		01/25/2019	03/01/2019	03/01/2019			45.34	
3581 - ARAMARK UNIFORM & CAREER APPAREL	1591731465	Uniform & Towel Rental	Open		02/08/2019	03/01/2019	03/01/2019			37.39	
3581 - ARAMARK UNIFORM & CAREER APPAREL	1591723389	Uniform & Towel Rental	Open		02/01/2019	03/01/2019	03/01/2019			37.39	
									Account 63.16 - CS Rentals Totals	Invoice Transactions 3	<u>120.12</u>
Account 70.14 - Supplies & Parts Meters											
136 - WATER RESOURCES INC	32883	Water Meters	Open		01/29/2019	03/01/2019	03/01/2019			13,250.00	
									Account 70.14 - Supplies & Parts Meters Totals	Invoice Transactions 1	<u>13,250.00</u>
Account 70.28 - Supplies & Parts Vehicles											
435 - EH WACHS CO	159164	Vac Parts	Open		02/05/2019	03/01/2019	03/01/2019			260.00	
2685 - O'REILLY AUTO PARTS	3416-125802	DEF Fluid - Water Trucks	Open		02/08/2019	03/01/2019	03/01/2019			111.92	
									Account 70.28 - Supplies & Parts Vehicles Totals	Invoice Transactions 2	<u>371.92</u>
Account 71.04 - Office Supplies Office Supplies											
779 - OFFICE DEPOT	264988722001	Cups & Misc Office Supplies	Open		01/25/2019	03/01/2019	03/01/2019			11.72	



030119 Schedule of Bills

Invoice Due Date Range 03/01/19 - 03/01/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 520 - Water O & M											
Department 00 - Non-Departmental											
Division 00 - Non-Division											
Account 71.04 - Office Supplies Office Supplies											
779 - OFFICE DEPOT	264994276001	Date Stamp	Open		01/25/2019	03/01/2019	03/01/2019			30.60	
779 - OFFICE DEPOT	265713539001	Misc Office Supplies	Open		01/28/2019	03/01/2019	03/01/2019			30.05	
									Account 71.04 - Office Supplies Office Supplies Totals	Invoice Transactions 3	<u>\$72.37</u>
Account 72.04 - Operating Supplies Operating Supplies											
779 - OFFICE DEPOT	264988722001	Cups & Misc Office Supplies	Open		01/25/2019	03/01/2019	03/01/2019			33.99	
									Account 72.04 - Operating Supplies Operating Supplies Totals	Invoice Transactions 1	<u>\$33.99</u>
Account 72.10 - Operating Supplies Water System Chemicals											
184 - ALEXANDER CHEMICAL CORP	10077985	Chlorine	Open		02/05/2019	03/01/2019	03/01/2019			2,078.80	
									Account 72.10 - Operating Supplies Water System Chemicals Totals	Invoice Transactions 1	<u>\$2,078.80</u>
Account 80.20 - Capital Wells & Storage											
4599 - B&W CONTROL SYSTEMS INTEGRATION	0204013	Well No. 14 Design & Build Project #170497.50 - Final	Open		12/31/2018	03/01/2019	03/01/2019			45,000.00	
									Account 80.20 - Capital Wells & Storage Totals	Invoice Transactions 1	<u>\$45,000.00</u>
									Division 00 - Non-Division Totals	Invoice Transactions 18	<u>\$62,402.59</u>
									Department 00 - Non-Departmental Totals	Invoice Transactions 18	<u>\$62,402.59</u>
									Fund 520 - Water O & M Totals	Invoice Transactions 18	<u>\$62,402.59</u>



030119 Schedule of Bills

Invoice Due Date Range 03/01/19 - 03/01/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 620 - Airport O & M											
Department 00 - Non-Departmental											
Division 00 - Non-Division											
Account 61.08 - Maintenance Buildings											
8724 - RON'S TIDY TANK SEPTIC SERVICE	67995	Septic Pumping - 8399 Pyott	Open		02/01/2019	03/01/2019	03/01/2019			205.00	
									Account 61.08 - Maintenance Buildings Totals	Invoice Transactions 1	<u>\$205.00</u>
Account 63.08 - CS Publishing & Advertising											
583 - SHAW MEDIA GROUP INC	1627933	Aviation Fuels	Open		01/31/2019	03/01/2019	03/01/2019			36.94	
									Account 63.08 - CS Publishing & Advertising Totals	Invoice Transactions 1	<u>\$36.94</u>
Account 63.16 - CS Rentals											
3581 - ARAMARK UNIFORM & CAREER APPAREL	1591715295	Uniform & Towel Rental	Open		01/25/2019	03/01/2019	03/01/2019			6.45	
3581 - ARAMARK UNIFORM & CAREER APPAREL	1591731465	Uniform & Towel Rental	Open		02/08/2019	03/01/2019	03/01/2019			4.80	
3581 - ARAMARK UNIFORM & CAREER APPAREL	1591723389	Uniform & Towel Rental	Open		02/01/2019	03/01/2019	03/01/2019			4.80	
									Account 63.16 - CS Rentals Totals	Invoice Transactions 3	<u>\$16.05</u>
									Division 00 - Non-Division Totals	Invoice Transactions 5	<u>\$257.99</u>
									Department 00 - Non-Departmental Totals	Invoice Transactions 5	<u>\$257.99</u>
									Fund 620 - Airport O & M Totals	Invoice Transactions 5	<u>\$257.99</u>



030119 Schedule of Bills

Invoice Due Date Range 03/01/19 - 03/01/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 810 - Health Insurance											
Department 00 - Non-Departmental											
Division 00 - Non-Division											
Account 60.24 - Professional Other Professional											
10545 - GALLAGHER BENEFIT SERVICES INC	166209	February 53/TPA Fees	Open		02/12/2019	03/01/2019	03/01/2019			424.00	
							Account 60.24 - Professional Other Professional Totals		Invoice Transactions	1	\$424.00
							Division 00 - Non-Division Totals		Invoice Transactions	1	\$424.00
							Department 00 - Non-Departmental Totals		Invoice Transactions	1	\$424.00
							Fund 810 - Health Insurance Totals		Invoice Transactions	1	\$424.00
							Grand Totals		Invoice Transactions	118	\$189,819.20

* = Prior Fiscal Year Activity



Village of Lake in the Hills
Schedule of Bills
For March 01, 2019

<u>Fund</u>		<u>Disbursements</u>
100	General Fund	\$81,980.42
308	Special Service Area 2	\$200.00
316	Special Service Area 4A	300.00
490	Capital Improvement Fund	44,254.20
520	Water O&M Fund	62,402.59
620	Airport O&M Fund	257.99
810	Health Insurance Fund	424.00
	Total All Funds	<u>\$189,819.20</u>

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT

DATE: _____

APPROVED BY: _____
