



**PUBLIC MEETING NOTICE AND AGENDA
PARKS AND RECREATION BOARD MEETING**

SEPTEMBER 3, 2020

6:30 p.m.

AGENDA

1. Call to Order
2. Roll Call
3. Public Comment on Agenda Items Only
4. Approval of August 6, 2020 Park & Recreation Board Meeting Minutes
5. Old Business
6. New Business
 - A. Ad Hoc meeting debriefing/discussion
 - B. Board expectations of staff
 - C. Lightning Prediction Equipment – Thorguard replacement in 2021
 - D. Bark Park - future parking upgrades
 - E. Sunset Park erosion - ballfields 4,5,6 & 7 and bike path
 - F. Barbara Key Park – flooding issues
 - G. Park Stewardship
7. Staff Reports
 - A. Recreation Staff Report
 - B. Parks Staff Report
8. Trustee Liaison Report
9. Member Comments
10. Audience Participation

The public is invited to make an issue-oriented comment on any matter of public concern not otherwise on the agenda. The public comment may be no longer than 3 minutes in duration.
11. Adjournment

MEETING LOCATION

Village Hall
600 Harvest Gate
Lake in the Hills, IL 60156

The Village of Lake in the Hills is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations so that they can observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the Village's facilities, should contact the Village's ADA Coordinator at (847) 960-7410 [TDD (847) 658-4511] promptly to allow the Village to make reasonable accommodations for those persons.

Posted By:

Date:

Time:



**VILLAGE OF LAKE IN THE HILLS
PARKS & RECREATION BOARD MEETING
August 6, 2020**

The Parks & Recreation Board meeting was called to order at 6:30 p.m. at the Lake in the Hills Village Hall Board Room. Those present were Members Wackerlin, Cairns, Sivakumar, Anderson, Donahue and Chairwoman Tredore. Also present were Superintendent of Recreation Kim Buscemi, Recreation Supervisor Kristi Brewer, Interim Public Works Director Peter D’Agostino and Customer Service Specialist Tracey Padula.

Member Andrea was not in attendance.

PUBLIC COMMENT ON AGENDA ITEM

None. Assistant Finance Director Wayde Frerichs confirmed there were no written comments outside of the meeting.

APPROVAL OF MEETING MINUTES

Member Anderson made a motion to approve the minutes of the Parks & Recreation Board meeting of June 4, 2020. Member Wackerlin seconded. The motion was approved by a voice vote of 6-0.

OLD BUSINESS

None

NEW BUSINESS

Bark Park Improvement Survey Results – Interim Public Works Director Peter D’Agostino reviewed the Bark Park Improvement Survey Results. The Village received over 200 responses. Discussion took place regarding parking, extra water for animals – multiple suggestions to be towards the agility area, additional shade– tress vs structure’s and dog wash. There were additional questions on dog wash price of \$18 per wash and where did the price come from. Interim Public Works Director Peter D’Agostino explained after doing a compare of similar parks in the area that was the average cost. Chairwoman Tredore asked for an estimate at the next meeting regarding trees and a little shelter area. Interim Public Works Director Peter D’Agostino stated that any projects would be budgeted for in the 2021 budget.

STAFF REPORTS

Recreation Staff Report: Recreation Superintendent Kim Buscemi opened with a question on email distribution lists. Would like to start emailing the different board packets separately, so asking this board besides Parks & Recreation which other packets would they like to receive. All members agreed Village Board and Planning and Zoning. As a reminder all other packets are on the website but these three would be sent to this distribution list.

Moving forward the goal is to have the Parks & Recreation packets out the Monday before the Thursday meeting.

Recreation Superintendent Kim Buscemi then gave an overview of updates on the Parks and Recreation Board handbook, Connor Kincaid Fishing Tournament, Back to School FuntastiCAMP running through Oct 2nd with room for approximately 30 kids. It will mirror what they are having at camp right now along with time for E-Learning. Preschool Academy will kick off Remote Learning Program this year. This will

give the preschooler's exposure to E-Learning and help them prepare for elementary school. For families still looking for preschooler's to still get out and socialize there will be some in-person classes being offered. Start date for Preschool will be bumped to October to ensure the program has a solid foundation.

PARKS STAFF REPORT - Interim Public Works Director Peter D'Agostino highlighted a couple of items in the staff report. Updated the Board on the 2020 playground and the skate park replacement projects. Turtle Island renovation project is over 50% complete and expected to be substantially complete by the end of October. The Thor Guard weather prediction system replacement plan is being presented at the next Parks and Recreation meeting, Beaches - changes to Indian Trail Beach will go into effect August 8 on Saturday and Sundays only as these are the busiest days when most compliance issues occur. Beach will be open from 8:00am to 8:00pm, non-lifeguard Village staff will be present during operating hours to ensure compliance, and Non-residents will not be allowed access unless accompanied by a Village resident. Discussion took place on what was being done about the concerns the residents have about kids going over the fence into the boat area.

TRUSTEE LIAISON REPORT- Trustee Murphy reiterated that the Village Board is committed to strengthening and reorganizing the Parks & Recreation division.

MEMBER COMMENTS – Member Wackerlin inquired if Park Visitations would restart. Chairwomen Tredore stated Superintendent Parchutz is working on a list. Might not get all parks seen this year but will try to break them in half and at least visit the assigned parks. Member Anderson inquired about another question popping up on social media is the amount of garbage at the state parks. Are there not enough trash cans? Interim Public Works Director Peter D'Agostino shared that picking up trash on Saturdays has been reinstated. Member of the public properties staff goes around Sunset Park and Beaches collecting trash. Sunset Park specifically there is trash cans out there for football as well as by the Skate Park. Because residents are getting very frustrated. There was discussion about monitoring this problem and talking with the Deputy Police Chief for driving by more and possible fines. Member Sivakumar had a question about Rolling Hills Park. Turtles are laying eggs and cannot get through the fencing to the water. Need to switch the fence to the other side. Interim Public Works Director Peter D'Agostino said he can have a staff member correct that or at least have an opening for them to get through.

AUDIENCE PARTICIPATION – A gentlemen inquired about discussion that took place in January or February about new playground area with new machines has anything been done yet? Chairwomen Tredore stated the Board has approved park equipment a few months ago so those parks are currently being redone. Member Wackerlin inquired if two of the projects were delayed due to funding. Interim Public Works Director Peter D'Agostino shared two of the four were approved first and then with COVID the decision was delayed by a month but later approved. Then there were shipping delays, which created a longer delay. All are expected to be completed this year. Member Wackerlin asked once completed will we look at having Park Community Grand Openings like we have in the past? Director Peter D'Agostino stated that can be looked at.

ADJOURNMENT

Member Sivakumar made a motion to adjourn the meeting. Member Anderson seconded the motion. The motion was approved by a voice vote of 6–0. The meeting adjourned at 7:10pm.

Submitted by,

Tracey Padula
Customer Service Specialist



Village of Lake in the Hills Parks and Recreation Division Monthly Report – September 3, 2020

Dates of Interest:

- **Sept. 9** **Senior outdoor concert**
- **Sept. 19** **Mommy & Me Tea**
- **Sept. 26** **Back-2-School Skate Park Contest**

Volunteers Needed:

Mom & Me Tea	Saturday, September 19	10am – 11:30
Mom & Son Date Night	Friday, October 9	6:30pm - 8
Flurry Fest	Saturday, December 12	5pm – 7pm

** Please contact Casie Peltz at cpeltz@lith.org if you are interested.

Recreation Project Status:

* **Fall Brochure** was sent out to residents on August 28. Registration is open.

Event Updates:

* **Senior Trips** continue to be cancelled until further notice.

* **Senior Concert** outside listening to classic music from Michael Joseph will be held on September 9th at 4pm with social distancing measures in place.

* **Canine Social** scheduled for August 26 has 27 registrations.

Contractor Updates:

* All contractors will follow the most up to date recommendations and restrictions put forward by the State of Illinois and the CDC.

* Staff have been in communication with the youth sport contractors ensuring guidelines are being met.

* Fall Yoga classes begin the week of September 14.

* Five children completed the August Babysitter Bootcamp class which is co-opped with the Village of Algonquin. It will be offered again in October and December.

Back-2-School FuntastiCAMP Updates:

The FuntastiCAMP program will be extended until October 16. The Back-2-School camp will be modified from the summer program for campers to participate in recreation-based activities and to complete their eLearning requirements. During eLearning hours, staff members are available to answer questions and provide help but will not offer to tutor. This program will be held in the lower level of Village Hall, Monday-Friday, from 7:00 am to 6:00 pm. Registration options include full-day choices of 5/4/3 days per week and morning-only options of 5/4/3 days per week. No school days are not scheduled for this program. The camp will be limiting the number of students in each room (10-15 students), requiring all students and staff to wear masks, ensuring social distancing, frequent sanitation of rooms, and all other CDC guidelines and protocols to help keep staff and students safe. Camp rooms will be mixed grades to allow for keeping siblings together. The anticipated capacity is forty-five campers and six staff.

Preschool Academy Remote Learning Program Updates:

Lake in the Hills preschool academy remains committed to ensuring the safety of our students and staff as we plan for teaching and learning to resume for the 2020-21 school year. Based on the survey results from registered families, teachers, and planning meetings with recreation staff, the Preschool Academy will start 2020-2021 school with remote learning. Preschoolers will be engaged in a new way of learning, providing the building blocks in which they will continue to use throughout their educational journey. Also, options for in-person socialization enrichment opportunities will run outside of the remote learning program. The remote learning start date has been extended to October 5- December 18, at which point staff will reevaluate the program plan for in-person learning options. This start date extension will allow for further teacher training and development. Remote learning for preschool will include a fee change, and the billing start date has been.

Parks & Recreation Department
PARKS - PROJECT STATUS REPORT

July / August
 2020

by Scott Parchutz

Park Project	Start Date	Projected Completion Date	Completion Date	Status
Completed Tasks / Status Report				
Sunset Fields 4,5,6, and 7 Erosion Mitigation Project	4/2021	9/2021		The original plan was to regrade all four Sunset ballfields (4,5,6,7) but had an estimated cost of over one million dollars. The price tag was out of reach so we decided to salvage one of the four ballfields - field 7. With input from YAA affiliate group the plan will be to remove the infield mix from 4,5, and 6 and install topsoil and grass seed to the infileds which will stop rain water from rolling across the new turf and in essence stop any further erosion and damage to the bike path. This work will be done by in-house staff with a limited number of material costs. Basically turning the field into another Plote style ballfield for the older age group.
Echo Park Playground Replacement	8/2020	9/2020		The equipment has been ordered but due to delays over Covid 19 has pushed the completion date out a month or two while we wait for delivery from the factory. The contractor is ready to go once equipment is received.
Horner Playground Replacement	8/2020	9/2020		The equipment has been ordered but due to delays over Covid 19 has pushed the completion date out a month or two while we wait for delivery from the factory. The contractor is ready to go once equipment is received.
Hynes Playground Replacement	7/2020	8/2020		Project complete and is open.

Taylor Skate Park Replacment	7/2020	8/2020		Project complete and is open.
Parks Lightning Protection Early Warning System - Thorguard	5/2020	5/2021		<p>Presenting a recommendation to accept the proposal from Thorguard to install their newest most effective lightning prediction equipment which will include IPhone notifications for event support for Ribfest, Sunset Fest and Pub in the Park in 2021. This ability will cover more area around Sunset Park and will allow the Police Department support personnel advanced warnings of potential lightning strikes and allow them more time to coordinate mass exiting of the site. Replacing the Sunset Park lighting prediction equipment by relocating it from the Sunset concession stand and relocating it to the Public Works building roof. This will allow two advantages. Provide a bigger 2 mile coverage radius around the park to include Leroy Guy proving Wi-Fi mobile notifications.</p>
Barbara Key Pond Drainage Improvement Project	7/2020	9/2020		<p>A major plan is underway whereby with direction from the engineers from Baxter- Woodman and covered under maintenance repairs we will be able to correct the parks flooding and flowage issues in-house which frequently shuts the bike path down after rain storms. Step one will be to remove the vegetation around the front pond to assist with drying it out and allowing the held water to recede. During the driest times of August we will also lower the water level and create a rock barrier which will hold back the water while replacing the existing 14 inch corrugated drain pipe with a smooth walled PVC 16 inch pipe with filter grate. This project was estimated to be in the hundreds of thousands of dollars but will be done with in-house staff and mimimal material costs.</p>

Ford School Classroom – HVAC Upgrade	4/2021	4/2021		The old school house has an electric element style furnace to heat the building. Issues with the unit malfunctioning and unreliablyt we are planning on running gas to the structure and adding air-conditioning to help with dehumidification and mold control.
Food Pantry Garden Fence	6/2020	8/2020	Completed	Public Works staff reused approximately 500 feet of the used Bark Park fencing to provide a security barrier around the garden plots at the Food Pantry.
Hain House Renovation and Repair Project	5/21	7/21		Hain House foundation crack repairs, re-piping of exiting water lines which has reduced the water pressure below the 65 psi required for adequate flow for sinks and exterior sillcocks. Repairs will include a new on-demand water heater, a sump pump for basement catch basin and new electric heater with dehumidification equipment that will help combat humid conditions in the basement that will stop mold growth. Pending budget approval 2021.
PROJECT IN PLANNING				
<ul style="list-style-type: none"> • Butch Hagele Beach erosion issues effecting the side driveway and areas along the stairwell. 				
OTHER ISSUES				