



Village of Lake in the Hills

600 Harvest Gate, Lake in the Hills, Illinois 60156

Board of Trustees Meeting

May 28, 2020

Call to Order

The meeting was called to order at 8:08 p.m.

Roll call was answered by Trustees Huckins, Bogdanowski, Harlfinger, Bojarski, Murphy, Dustin, and President Ruzanski.

Also present were Village Administrator Jennifer Clough, Assistant Village Administrator/Finance Director Shane Johnson, Chief of Police Dave Brey, Public Works Director Dan Kaup, Director of Community Services Fred Mullard, Village Attorney Brad Stewart and Village Clerk Cecilia Carman.

Pledge of Allegiance was led by President Ruzanski.

Public Comment on Agenda Items: None

Consent Agenda

A. Motion to accept and place on file the minutes of the May 14, 2020 Committee of the Whole meeting.

B. Motion to accept and place on file the minutes of the May 14, 2020 Village Board meeting.

Motion to approve Consent Agenda items A-B was made by Trustee Harlfinger and seconded by Trustee Huckins. On roll call vote Trustees Bojarski, Dustin, Harlfinger, Murphy, Bogdanowski, and Huckins voted Aye. No Nays. Motion carried.

Omnibus Agenda

The Omnibus Agenda is comprised of several items which will be acted upon in one Motion unless any Trustee wishes to remove one or more items from the Omnibus Agenda. For members of the public, the agendas have been posted and copies are available during the meeting if you are not sure what items are included on the Omnibus Agenda. Let staff know if you wish to obtain a copy before the Board takes action on the Omnibus Agenda.

A. Motion to authorize the Village Administrator to execute all contracts, applications, and other documents necessary to complete the July 1, 2020 renewal with BlueCross BlueShield for medical insurance, with Guardian for dental insurance, with MetLife for vision and life insurance, and with Envision for flexible spending account benefits; continue to offer the health insurance waiver program at \$2,000 per year; and to set employee Wellness Rate contributions for medical, dental, and vision insurance at 18% for employees enrolled in the PPO plan, 7% for employees enrolled in the HMO plan and 5% for employees enrolled in the HDHP/HSA Plan, and to set employee Non-Wellness rate contributions for medical, dental, and vision insurance to 20% for employees enrolled in the PPO Plan, 9% for employees enrolled in the HMO plan and 7% for employees enrolled in the HDHP/HSA Plan.

B. Motion to approve revision to the Village's Investment Policy.

C. Motion to pass Ordinance No. 2020 - ____, An Ordinance granting a variation to Section 15.3-1.B. Permitted Fencing, of the Zoning Ordinance to allow for installation of a six foot high, wooden fence in the front yard (side) at 971 Brandt Drive on Parcel 19-21-377-012.

Motion to approve the Omnibus Agenda items A-C was made by Trustee Harlfinger and seconded by Trustee Huckins. On roll call vote Trustees Dustin, Bogdanowski, Murphy, Huckins, Harlfinger, and Bojarski voted Aye. No Nays. Motion carried.

Approval of the Schedule of Bills:

Motion to approve the May 29, 2020 Schedule of Bills total of all funds \$447,325.78 was made by Trustee Bogdanowski and seconded by Trustee Murphy. On roll call vote Trustees Harlfinger, Bojarski, Murphy, Huckins, Dustin, and Bogdanowski voted Aye. No Nays. Motion carried.

Motion to approve the April 2020 Manual Bills total of all funds \$447,496.61 was made by Trustee Bogdanowski and seconded by Trustee Huckins. On roll call vote Trustees Dustin, Bojarski, Murphy, Harlfinger, Huckins, and Bogdanowski voted Aye. No Nays. Motion carried.

Village Administrator and Department Head Reports:

Village Administrator Jennifer Clough stated the Village Hall and Public Works Buildings will be open to the public starting June 1, 2020.

Community Service Director Mullard stated with the new executive order there are 6 establishments wanting to expand outdoor seating. The Village is working with the Fire Department to coordinate any safety concerns. Trustee Dustin asked if the letter sent out to businesses also contained how to safely clean beer tap lines. Public Works Director Kaup stated the letter was sent to commercial businesses only. Attorney Stewart commented Phase 3 does not include serving draft beer. Director Mullard commented the businesses are sending sketches of their dining set ups and not any health concerns. Those are addressed by the Health Department. The Village is assuring they are compliant with fire department codes and outdoor seating is safe if located in a parking lot.

Public Works Director Kaup asked the Board's opinion on the 4 design choices for painting the water tower. The Board agreed they preferred option 4. Trustee Harlfinger stated the Village should find business sponsorship for the water tower.

Board of Trustee Reports: None

Village President Reports: None

Unfinished Business:

Motion to remove from the table and place on the next Village Board meeting agenda the award of a contract to American Ramp Company for the replacement of the Richard Taylor Skate Park in the amount of \$110,000.00 and the award of a contract to Kenneth Company for the replacement of the Horner Park Playground in the amount of \$76,194.00, was made by Trustee Huckins and seconded by Trustee Murphy.

Discussion:

Trustee Huckins stated he believes there was a misunderstanding related to how these items are funded. The purchases of these playgrounds are from the capital fund that has already been collected by taxes. Trustee Dustin stated he was concerned that this is a bad time to spend money on parks because they are closed and the instability of the US economy. Trustee Harlfinger asked if the Village would still get the same pricing. Director Kaup stated he believed that is possible. Trustee Huckins wanted clarification the monies are taken from capital fund. Director Kaup stated the confusion may have been any work done by employees is taken from the general fund but the purchase is from the capital fund.

On roll call vote Trustees Dustin, Bogdanowski, Murphy, Huckins, Harlfinger, and Bojarski voted Aye. No Nays. Motion carried.

New Business – None

A. Motion to approve a Task Order with Chastain to perform road reconstruction design engineering services for the Industrial Drive project at a cost not to exceed \$41,081.70 was made by Trustee Harlfinger and seconded by Trustee Huckins. On roll call vote Trustees Dustin, Bogdanowski, Murphy, Huckins, Harlfinger, and Bojarski voted Aye. No Nays. Motion carried.

B. Motion to approve a Task Order with Christopher B. Burke to perform stormwater design engineering services for the Industrial Drive project at a cost not to exceed \$37,500.00 was made by Trustee Harlfinger and seconded by Trustee Huckins. On roll call vote Trustees Dustin, Bogdanowski, Murphy, Huckins, Harlfinger, and Bojarski voted Aye. No Nays. Motion carried.

C. Discussion and possible action to extend Executive Order 2020-02 - Trustee Huckins asked if this needs to be extended. Attorney Stewart explained extending would allow the Village to move into Phase 4 of the Restore Illinois Plan. Trustee Harlfinger asked if there needs to be a date placed. Attorney Stewart explained no. Trustee Huckins asked if the Executive order prohibits some of Phase 3 steps. Attorney Stewart stated no but the Executive Order does allow provisions in the Village code that establishments need waived so they can open. The Trustee agreed the executive order should extend until Phase 4 is implemented.

A motion to extend the Executive Order 2020-02 for the duration as stated by the Illinois State Government for the duration of time for Phase 3 of the Restore Illinois Plan is implemented was made by Trustee Harlfinger and seconded by Trustee Huckins. On roll call Trustees Dustin, Bogdanowski, Murphy, Bojarski, Huckins and Harlfinger voted Aye. No Nays. Motion carried.

D. Discussion and possible action regarding Business and Resident relief and support in response to COVID-19 Pandemic - Assistant Village Administrator/Finance Director Shane Johnson asked the Board if they have considered extending the water shut off and late fee waiver provisions. A motion was made to extend the moratorium of water shut offs and waiver of late fees until September 1, 2020 by Trustee Harlfinger and seconded by Trustee Murphy. On roll call Trustees Harlfinger, Bojarski, Murphy, Huckins, Bogdanowski and Dustin voted Aye. No nays. Motion carried.

Administrator Clough reminded the Board they have only agreed to have remote meetings through May. The Board decided to resume meeting on their normal schedule at the Village Hall.

Trustee Harlfinger stated he would like the Board to consider donating to the P.O.A and/or American Legion because they are local non-for-profits that may be struggling. Trustee Murphy agreed. President Ruzanski asked what should be given. Trustee Harlfinger stated he would like a donation of \$2,500 to P.O.A and ask the American Legion if a donation is warranted at this time. Trustee Dustin stated he would like to contact the organizations. President Ruzanski and the Board agreed to reach out to the organizations for clarification.

Audience Participation: - None

Adjournment: A motion to adjourn meeting was made Trustee Murphy and seconded by Trustee Bojarski. All in favor by voice vote. There being no further business to discuss, the meeting of the Lake in the Hills Board of Trustees was adjourned at 8:51p.m.

Submitted by,

Cecilia Carman
Village Clerk