



# Village of Lake in the Hills

600 Harvest Gate, Lake in the Hills, Illinois 60156

## Board of Trustees Meeting

April 23, 2020

### Call to Order

The meeting was called to order at 9:05 p.m.

Roll call was answered by Trustees Huckins, Bogdanowski, Harlfinger, Bojarski, Dustin, Murphy, and President Ruzanski.

Also present were Village Administrator Jennifer Clough, Assistant Village Administrator/Finance Director Shane Johnson, Chief of Police Dave Brey, Public Works Director Dan Kaup, Director of Community Services Fred Mullard, Village Attorney Brad Stewart and Village Clerk Cecilia Carman.

Pledge of Allegiance was led by President Ruzanski.

**Public Comment on Agenda Items:** None

### Consent Agenda

A. Motion to accept and place on file the minutes of the April 9, 2020 Committee of the Whole meeting.

B. Motion to accept and place on file the minutes of the April 9, 2020 Village Board meeting.

Motion to approve Consent Agenda items A-B was made by Trustee Harlfinger and seconded by Trustee Bojarski. On roll call vote Trustees Bojarski, Dustin, Harlfinger, Murphy, Bogdanowski, and Huckins voted Aye. No Nays. Motion carried.

### Omnibus Agenda

**The Omnibus Agenda is comprised of several items which will be acted upon in one Motion unless any Trustee wishes to remove one or more items from the Omnibus Agenda. For members of the public, the agendas have been posted and copies are available during the meeting if you are not sure what items are included on the Omnibus Agenda. Let staff know if you wish to obtain a copy before the Board takes action on the Omnibus Agenda.**

A. Motion to pass Ordinance No. 2020- \_\_\_\_, An Ordinance Amending Chapter 3, Section 3.01(D) of the Lake in the Hills Municipal Code Regarding President Pro Tem.

B. Motion to pass Ordinance No. 2020- \_\_\_\_, An Ordinance Provisionally Amending Chapter 33, Liquor Control and Liquor Licensing, and Chapter 37, Tobacco Control and Tobacco Licensing, of the Lake in the Hills Municipal Code due to Coronavirus Disease 2019/COVID19 for Liquor Licenses, Video Gaming Terminal Licenses, and Tobacco Licenses.

C. Motion to pass Ordinance No. 2020- \_\_\_\_, An Ordinance Approving Budget Amendments to the Operating Budget for the Fiscal Year Ending December 31, 2019.

D. Motion to pass Ordinance No. 2020- \_\_\_\_, An Ordinance Authorizing the Disposal of Surplus Property.

E. Motion to waive the competitive bidding process and approve the payment of New World Systems annual maintenance invoice to Tyler Technologies in the amount of \$46,615.89 for 2020.

F. Motion to approve the unpaid leave status for Officer Lewis until the Police Pension Board makes a final determination for pension benefits.

G. Motion to award a contract to Corrective Asphalt Materials for the 2020 Pavement Rejuvenator Project in the amount not-to-exceed \$61,000.00.

H. Motion to approve and authorize the Village President to execute the agreement with Crawford, Murphy and Tilly, Inc. for construction phase services associated with project 3CK-4423 at the Lake in the Hills Airport.

Motion to approve the Omnibus Agenda items A-H was made by Trustee Huckins and seconded by Trustee Murphy. On roll call vote Trustees Dustin, Bogdanowski, Murphy, Huckins, Harlfinger, and Bojarski voted Aye. No Nays. Motion carried.

**Approval of the Schedule of Bills:**

Motion to approve the April 24, 2020 Schedule of Bills total of all funds \$83,259.59 was made by Trustee Bogdanowski and seconded by Trustee Murphy. On roll call vote Trustees Harlfinger, Bojarski, Murphy, Huckins, Dustin, and Bogdanowski voted Aye. No Nays. Motion carried.

Motion to approve the March Manual Bills total of all funds \$628,000.08 was made by Trustee Bogdanowski and seconded by Trustee Huckins. On roll call vote Trustees Dustin, Bojarski, Murphy Harlfinger, Huckins, and Bogdanowski voted Aye. No Nays. Motion carried.

**Village Administrator and Department Head Reports:**

Administrator Clough stated with the extension of the stay at home order by the Governor; the Village has canceled all programs for the month of May. The buildings will also remain closed to the residents. As of date no issues have occurred. She asked if the Board has considered combing meetings for the month of May.

Assistant Village Administrator/Finance Director Shane Johnson stated the \$5,000 Pads invoice was received and donation will be made soon. He also stated the waiver for the water bills began in March and if it is extended to June it will include all billing cycles. The Trustees agreed to modify to June.

Director of Community Services Fred Mullard stated District 300 has canceled classes for the rest of the school year therefore the Village's After School Program is also canceled. The preschool lead teachers have been providing an in home learning program but this will end April 30<sup>th</sup>.

Public Works Director Dan Kaup stated due to the shut down there has been no sales of fuel at the airport. This is the main source of their revenue. However the Airport will receive a \$69,000 grant through the Cares Act and this should cover 5 month of fuel sale loss.

**Board of Trustee Reports: None**

**Village President Reports:**

Motion for Re-appointments of Brent Brokgren, Greg Walker and John Murphy to the Planning and Zoning Commission from 04/23/20-04/30/25 was made by Trustee Harlfinger and seconded by Trustee Murphy. On roll call vote Trustees Dustin, Bogdanowski, Murphy, Huckins, Bojarski and Harlfinger voted Aye. No Nays. Motion carried.

Motion for Re-appointment of Craig Bolton to the Police Commission from 04/23/20-04/30/23 was made by Trustee Huckins and seconded by Trustee Murphy. On roll call vote Trustees Dustin, Bogdanowski, Murphy, Huckins, Bojarski and Harlfinger voted Aye. No Nays. Motion carried.

Motion for Re-appointment of Bryan Wolf to the Police Pension Fund from 04-23-20-0430-22 was made by Trustee Huckins and seconded by Trustee Dustin. On roll call vote Trustees Dustin, Bogdanowski, Murphy, Huckins, Bojarski and Harlfinger voted Aye. No Nays. Motion carried

President Ruzanski read a proclamation claiming April 24, 2020 as Arbor Day in Lake in the Hills Illinois.

**New Business – None**

A. Discussion and possible action regarding Business and Resident relief and support in response to COVID-19 Pandemic.

The discussion began with what was decided at the Committee of Whole Meeting. Attorney Stewart stated the two decisions made was to extend the water bill waiver to June and President Ruzanski will reach out to the Rotary Club. Trustee Harlfinger stated he can reach out to other local organizations to assess needs and Trustee Murphy will reach out to the P.OA. He suggested Administrator Clough or President Ruzanski can contact the township offices to assess their needs. Administrator Clough and President Ruzanski concurred with this. Trustee Murphy sated she can also reach out to Chamber of Commerce.

Trustee Dustin asked about the terms and appointments of The Planning and Zoning Committee. Attorney Stewart explained only 2 commissioners can be on the same 5 year term. There are currently 3 on the same term. It was decided this may be due to commissioner not finishing terms and it will be reviewed at a later date.

**Adjournment:** A motion to adjourn meeting was made Trustee Huckins and seconded by Trustee Murphy. On roll call Trustee Murphy, Bogdanowski, Bojarski, Huckins, Dustin, Harlfinger voted Aye. No Nays. Motion carried.

There being no further business to discuss, the meeting of the Lake in the Hills Board of Trustees was adjourned at 9:31 p.m.

Submitted by,

Cecilia Carman  
Village Clerk