



Village of Lake in the Hills

600 Harvest Gate, Lake in the Hills, Illinois 60156

Board of Trustees Meeting

January 23, 2020

Call to Order

The meeting was called to order at 7:30 p.m.

Roll call was answered by Trustees Harlfinger, Bojarski, Huckins, Murphy, Bogdanowski, Dustin, and President Ruzanski.

Also present were Village Administrator Jennifer Clough, Assistant Village Administrator/Finance Director Shane Johnson, Chief of Police Dave Brey, Public Works Director Dan Kaup, Director of Community Services Fred Mullard, Village Attorney Brad Stewart and Village Clerk Cecilia Carman.

Pledge of Allegiance was led by President Ruzanski.

Public Comment on Agenda Items: None

President Ruzanski stated he and Attorney Stewart attended the MCCOG dinner last night. They were able to speak to other municipality leaders concerning Sam Tenito of the Pioneer Center's request for grants. He asked Attorney Stewart review what was discussed. Attorney Stewart clarified before he mentions any suggestions he sits on the Board of the Pioneer Center. He stated he and President Ruzanski learned and the majority of neighboring municipalities are donating \$5,000 to the Pioneer Center Capital Fund. There is an anonymous donor who is matching gifts of \$5,000 or more. This information should guide the Board on their decision that will be made at a later date.

Consent Agenda

A. Motion to accept and place on file the minutes of the January 9, 2020 Committee of the Whole meeting.

B. Motion to accept and place on file the minutes of the January 9, 2020 Village Board meeting.

Motion to approve Consent Agenda items A-B was made by Trustee Harlfinger and seconded by Trustee Huckins. On roll call vote Trustees Murphy, Dustin, Bojarski, Harlfinger, Bogdanowski and Huckins voted Aye. No Nays. Motion carried.

Omnibus Agenda

The Omnibus Agenda is comprised of several items which will be acted upon in one Motion unless any Trustee wishes to remove one or more items from the Omnibus Agenda. For members of the public, the agendas have been posted and copies are available during the meeting if you are not sure what items are included on the Omnibus Agenda. Let staff know if you wish to obtain a copy before the Board takes action on the Omnibus Agenda.

A. Motion to suspend enforcement activities from February 8, 2020 until February 23, 2020 to allow the installation of temporary signage at the intersections of Virginia & Rakow, Miller & Lakewood, Pyott & Rakow, Pingree & Rakow, Randall & Miller, Miller & Haligus, Lakewood & Ackman, Pyott & Algonquin, Hilltop & Algonquin, Square Barn & Algonquin, Lakewood & Algonquin, Ackman & Haligus, and Sunset

Park for the Algonquin/Lake in the Hills Chamber of Commerce Winterfest on February 22, 2020.

B. Motion to approve spending authority for the SSA 51 Water Main Replacement Project with Mauro Sewer for fiscal year 2020 in an amount not-to-exceed \$1,531,812.00.

C. Motion to approve spending authority for the second and final phase of Woods Creek Reach 10 Streambank Restoration Project with Applied Ecological Services for fiscal year 2020 in an amount not-to-exceed \$94,423.25.

D. Motion to accept the bid and award a four-year contract, from January 1, 2020 to December 31, 2023 to Rush Power Systems for generator maintenance and inspection services.

Motion to approve the Omnibus Agenda items A-D was made by Trustee Harlfinger and seconded by Trustee Huckins. On roll call vote Trustees Dustin, Bogdanowski, Murphy, Huckins, Harlfinger, and Bojarski voted Aye. No Nays. Motion carried.

Approval of the Schedule of Bills:

Motion to approve the January 24, 2020 Schedule of Bills total of all funds \$272,889.23 was made by Trustee Bogdanowski and seconded by Trustee Murphy. On roll call vote Trustees Murphy, Huckins, Harlfinger, Dustin, Bojarski and Bogdanowski voted Aye. No Nays. Motion carried.

Motion to approve the December 2019 Manual Bills total of all funds \$789,689.10 was made by Trustee Bogdanowski and seconded by Trustee Murphy. On roll call vote Trustees Harlfinger, Dustin, Huckins, Bojarski, Murphy and Bogdanowski voted Aye. No Nays. Motion carried.

Village Administrator and Department Head Reports:

Assistant Village Administrator/Finance Director Shane Johnson stated the Village was awarded the GFOA Award of 2018. This is the Village 20th consecutive year.

Board of Trustee Reports: None

Village President Reports:

A. Appointment – Parks and Recreation Board– Sai Sivakumar from January 23, 2020 until August 22, 2020. Motion was made by Trustee Bogdanowski and seconded by Trustee Bojarski. On roll call vote Trustees Dustin, Bogdanowski, Murphy, Huckins, Harlfinger and Bojarski voted Aye. No Nays. Motion carried. Chief Brey sworn in Sai Sivakumar to her position.

B. President Ruzanski read a proclamation of School Choice Week. He proclaimed January 26- Feb. 1 2020 as School Choice Week in Lake in the Hills.

C. President Ruzanski read the proclamation of Children’s Dental Month. He recognized February 2020 as Children’s Dental Health Month.

Unfinished Business

A. Discussion and Possible action of the Lake in the Hills Rotary Rockin’ Ribfest Request regarding fee waiver requests and proposed share of the carnival proceeds to the Village.

On January 9, 2019, the Village Board considered the Lake in the Hills Rotary Club request for support and waivers to host its annual Rotary Rockin' Ribfest at Sunset Park in July 2020. The original Request for Board Action and its attachments are included with this item for the Village Board's consideration. There are three issues of substantial financial impact in the Club's request for 2020 as presented. These are Public Works wages, net carnival profits, and Police Department wages.

Public Works Wages

The Club's request for 2020 as presented includes the reimbursement of Public Works overtime and diesel fuel costs associated with the event. The Village waives all straight time costs and equipment charges associated with the event. This is consistent with the Club's request and approval for the same event held in 2019. In 2019, the Village waived straight time totaling \$18,780.92 and the Club reimbursed overtime in the amount of \$4,813.94.

Net Carnival Profits

The Club's request for 2020 as presented includes hosting a carnival as a portion of the event and sharing 25% of its net profit. This request and profit share are consistent with the Club's request and approval for the same event held in 2019, which was the first year in which the Village Board authorized the addition of a carnival. A 25% share of the carnival's net proceeds was negotiated between the Village Board and the Club in 2019 in light of concerns that the addition of a carnival to the Ribfest could impact Summer Sunset Festival attendance and carnival proceeds. In 2019, the Rotary sponsored the Lake in the Hills Summer Sunset Festival in the amount of \$4,098.95.

Police Department Wages

The Club's request for 2020 as presented includes a waiver of 100% of the police department overtime costs associated with the event. This request is inconsistent with the Club's request and approval for the same event held in 2019. The Club has previously reimbursed the Village for 75% of these costs with a cap of \$9,000. In 2019, the Club reimbursed the Village \$9,000.00, or 64.5%, of the \$13,944.11 in overtime wages.

The Village Board continued portions of the Club's request to the January 23, 2020 Village Board meeting and directed a committee of two Village Trustees, two representatives of the Rotary Club and two members of staff to further discuss the matter. The committee's primary objective was to address the Police Department wage reimbursement, which deviated from prior requests; however, carnival proceeds were also contemplated.

Representatives of the Village's elected officials and the Rotary Club were satisfied with three options for the Village Board to consider; however, this does not preclude the Board from any alternate decision. They are as follows:

1. 100% of police overtime reimbursement
2. \$5000 of carnival proceeds as an SSF sponsorship; 75% of police overtime reimbursement with a cap of \$9,000
3. 25% of carnival proceeds with a minimum of \$9,000; No police overtime reimbursement

It is anticipated that members of the Club will be present at the January 23, 2020 Village Board meeting to address the Village Board.

Motion to approve the Lake in the Hills Rotary Club's fee request for the 2020 Rotary Rockin RibFest as submitted in its January 2, 2020 letter, as stated, with the exception of the "Waiver of Police Department Fees," with the Village specifically requiring that the Rotary Club pay for all incurred police officer overtime expenses, public works overtime, and public works fuel expenses and that the Village will not receive a share of the net profit from the RibFest carnival. The prior Board action regarding the 2020 Rotary Rockin' RibFest is to otherwise be maintained as approved at the January 9, 2020 Board Meeting was made by Trustee Huckins and seconded by Harlfinger. On Roll Call Trustee Bojarski, Murphy, Bogdanowski, Dustin, Huckins, Harlfinger vote Aye. No Nays. Motion carried.

New Business

Economic Development Strategy – Administrator Clough gave a review of the economic development of the last six months. She reviewed the main objectives of major corridor planning, promotion of available properties and business retention.

Trustee Harlfinger asked for Administrator Clough to update the Board on plans for the Larsen property. A discussion ensued concerning possible usage, zoning and if property could be purchased.

Trustee Bogdanowski asked about a property by the old fire station. Administrator Clough stated the property is not annexed however there has been discussion with the property owner.

Trustee Dustin asked about Route 47. Administrator Clough stated once the study is completed the consultant will present it to the Board.

Trustee Murphy asked about the medical property on Algonquin Road. Discussion ensued concerning the vacancy.

Motion to enter into Closed Session to discuss Collective Negotiating Matters between the Public Body and its employees per 5 ILCS 120/2(c)(11) and the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired per 5 ILCS 120/2(c)(5) was made by Trustee Harlfinger and seconded by Trustee Huckins. On roll call vote Trustees Harlfinger, Bojarski, Murphy, Bogdanowski, and Dustin voted Aye. Trustee Huckins voted Nay. 5 Ayes. 1 Nay. Motion Carried.

Motion to Reconvene Board Meeting was made by Trustee Harlfinger and Trustee Murphy. Roll call was answered by Trustees Huckins, Harlfinger, Dustin, Bojarski, Bogdanowski and Murphy.

Adjournment: A motion to adjourn meeting was made Trustee Murphy and seconded by Trustee Harlfinger. All in favor by voice vote. Motion carried.

There being no further business to discuss, the meeting of the Lake in the Hills Board of Trustees was adjourned at 8:36 p.m.

Submitted by,

Cecilia Carman
Village Clerk